

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
Independent Citizens' Bond Oversight Committee
Tuesday, May 6, 2003

FINAL MINUTES – Approved September 16, 2003

The Independent Citizens' Bond Oversight Committee of the Placentia-Yorba Linda Unified School District was called to order by Mr. David Verdugo, Assistant Superintendent of Executive Services, at 6:04 p.m. on Tuesday, May 6, 2003, at the District Educational Center, 1301 East Orangethorpe Avenue, Placentia, California, in the Superintendent's Meeting Room.

1. PLEDGE OF ALLEGIANCE:

The committee, staff and community members present recited the Pledge of Allegiance.

2. ROLL CALL

Members Present:	Mr. Warren Hennagin	Mr. Tom Lindsey
	Mr. Keith DeBrucky	Mr. Owen Holmes
	Mr. Robert Hyde	Mr. Art Moncrief
	Mrs. Judy Johnson	

Members Absent:	Mr. Bill Walls
	Mr. Eric Padget

3. APPROVAL OF MINUTES

It was motioned and seconded to accept the meeting minutes of February 18, 2003, meeting. The motion was unanimously approved.

4. WELCOME AND INTRODUCTIONS

Mr. Warren Hennagin, Chairperson for the Independent Citizens' Bond Oversight Committee greeted the committee members and members of the community present. He gave a brief account of Mike Bailey's (Director of Facilities & Planning, PYLUSD) medical conditions and indicated that he would be back in six to eight weeks.

The committee meeting will be recorded for purposes of accuracy.

5. SUPERINTENDENT'S COMMENTS

Mr. David Verdugo informed the members that Dr. Dennis Smith, Superintendent, was unable to attend the meeting due to a speaking engagement at California State University, Fullerton, for the AVID program.

Mr. David Verdugo shared with the committee members Dr. Dennis Smith's commitment to the program and that the team involved was stepping up to the plate during Mike Bailey's absence. There will be many projects coming up in the next couple of months and the community will begin to notice activity at several of the schools. Major activity will be seen at El Dorado High School, Esperanza High School, and Valencia High School. Construction trailers at each site will be set up as a command post for several projects. The community will begin to see relocatable classroom villages being established at several sites to handle the moving of classrooms for the summer modernization projects taking place.

The District is maintaining a website (<http://www.pylusd.k12.ca.us/news/measureybond.asp>) with information on the Measure Y bond process.

6. **PUBLIC COMMENT**

Mr. Warren Hennagin provided opportunity for public comment. No one responded from members of the community present.

7. **PREVIOUS COMMITTEE REQUEST**

Mr. David Verdugo passed out a newspaper article dated Thursday, April 10, 2003 called "115 more 'portables' moving onto campuses" for the committee members to read at their leisure.

Mr. Verdugo attempted to contact Ms. Margaret Brown, Santa Ana Unified School District Director of Facilities, and after several attempts on both sides, they finally communicated with each other through an e-mail and a quick phone call. He read the e-mail he sent and the quick notes he made during the call to Ms. Brown. While the two spoke by phone, she outlined the following suggestions:

1. Communicate, communicate, communicate – make sure you are communicating to your citizens in the community and to the Board of Education what is taking place.
2. Rely on the knowledge and wisdom of the staff.
3. Check references.
4. Support your staff.
5. Plan for contingencies
6. Equity is an important factor to consider.
7. Prioritize the projects.
8. Don't forget about the last school on the list.
9. Importance of the performance auditors.
10. Don't hide failures. If you have some disparities, bring them forward and try to solve them together as a team.

8. **PERFORMANCE AUDIT SELECTION PROCESS**

Mr. Don Trigg, Assistant Superintendent of Administrative Services, introduced Henry Patrini from Total School Solutions. He spoke about collecting the data for the performance audit. The performance audit will extend through July 1, 2003, and Total School Solutions will report back to

the board in November. Discussion was held regarding the length of time necessary and the method of reporting prior to the report.

9. **PRESENTATION OF FACILITIES PROGRAM – STATUS OF PROJECTS**

Mr. David Verdugo passed out a copy of the Capital Improvement Program Status Report dated March 25, 2003, which was prepared for the Board of Education meeting. It gives a generic overview of the program including the Measure Y funds. He spoke about the new construction projects in the report and clarified that the warehouse project is not being funded out of the Measure Y funds. Mr. Mike Chaffin assisted Mr. Verdugo in the update on McFadden and Vista del Verde status. Mr. Don Trigg discussed the importance of understanding that the report that goes to the Board of Education is an overview of all the projects and reports on all of the different funding sources involved. A brief discussion was held on the community college property for the new Yorba Linda property. The District is in the process of acquiring the land next to McFadden Park for the Southwest Middle School. Additional projects that will be completed this summer include: lunch shelters, playgrounds, and parking lots. Mr. Chaffin assisted in the discussion.

A question arose about how the bids are coming in compared to the estimated budgets. Mr. Chaffin answered and assured the committee members the bids were coming in under the estimated budget to date.

10. **FUTURE MEETING**

Tuesday, September 16, 2003, at 6:00 p.m.
Members will be contacted as to the location of the meeting.

11. **ADJOURNMENT**

It was motioned and seconded to adjourn the meeting. The motion was unanimously approved.

The meeting was adjourned at 7:19 p.m.

The foregoing conveys our understanding of items discussed and decisions reached during this meeting. We assume our understanding to be correct unless notice to the contrary is brought to our attention.

Submitted by,
Mr. David Verdugo