

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
1301 E. Orangethorpe Avenue
Placentia, CA

Minutes
Regular Meeting
Board of Education

5:00 p.m., Tuesday, May 24, 2011
District Educational Center
1301 E. Orangethorpe Avenue
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called to order by Mr. Eric Padget, President, in accordance with Government Code Sections 54950 et. seq., and Education Code Sections 35140 et seq., at 5:00 p.m., Tuesday, May 24, 2011 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

CLOSED SESSION

Adjourned to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 5:02 p.m.

RECOGNITIONS/RECEPTION

- 2011 PYLUSD Retirees
- Tuffree Middle School – California Distinguished School
- Topaz Elementary School – California Title 1 Academic Achievement Award

REGULAR SESSION

Reconvened to Regular Session at 7:06 p.m.

REPORT OUT OF CLOSED SESSION

1. The Board took action to appoint Moises Plascencia as elementary principal, effective July 1, 2011.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Karin Freeman

2. The Board took action to appoint Richard McAlindin as Director I, Executive Services, effective July 1, 2011.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Judi Carmona

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Eric Padget, President
Karin Freeman, Vice President
Carol Downey, Clerk
Carrie Buck, Trustee
Judi Carmona, Trustee
David Christensen, Student Board Representative
Dr. Dennis Smith, Secretary

MINUTES

Approved the minutes of the Regular Meeting of May 10, 2011.

Action: Carried	Motion: Mrs. Karin Freeman
Ayes: 5	Second: Mrs. Carol Downey
Noes: 0	

RECOGNITIONS/PRESENTATIONS

None

PUBLIC COMMENT

- Mrs. Lori Katz addressed the Board regarding the library media assistant position at Golden Elementary School.
- Mrs. Debra Leyer expressed appreciation for Mrs. Lori Katz and her service to the children at Golden Elementary School.

STUDENT BOARD REPORT

Student Board Representative David Christensen provided a brief report of the activities and events occurring at the district's high schools.

The Board recognized David for his tenure on the Board of Education as the Student Board Representative.

SUPERINTENDENT'S REPORT

- The Superintendent shared briefly regarding the prescribed procedures for reassignment of staff.
- Mr. Doug Domene, Assistant Superintendent, Business Services, provided a brief overview of the Governor's May Revise and the District's 2011-12 budget.

APPROVAL OF AGENDA

Approved the May 24, 2011 Board of Education agenda as amended and recommended by the Superintendent.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Judi Carmona

CONSENT CALENDAR

1. Approved/ratified purchase orders in the following amounts: **(2010/2011)** – General Fund (01), \$659,630.82; Child Development Fund (12), \$592.54; Cafeteria Fund (13), \$26.72; Building Fund Measure A (Series A) Fund (26), \$33,970.65; Building Fund Measure A (Series B) Fund (27), \$353,075.80; Building Fund Measure A (Series C) Fund (28), \$296,626.67; Building Fund Measure A (Series Q) Fund (29), \$46,765.32; Building Fund Measure A (Series D) Fund (30), \$174,797.77; Building Fund Measure A (Series E) Fund (31), \$797,385.00; School Facilities Fund / Prop 47 Fund (39), \$1,344,577.05; Special Reserve – Cap Outlay Fund (40), \$335,848.49; Insurance Workers Comp Fund, (68), \$1,870.63
2. Approved warrant listings in the following amounts: Warrant Registers #328626 through 335430 and #592713 through 593313; current year expenditures (April 24, 2011 through May 07, 2011) \$4,444,167.65; total prior year expenditures, \$126,975.08 (2009-2010); and payroll registers 10A, \$9,419,068.38
3. Declared the property surplus, approved disposal of the items by public auction and disposal of any items not acceptable for auction by the most economical means.
4. Adopted Resolution No. 59, Authorization to Utilize the State of California Multiple Award Schedule No. 3-09-70-0282AW through October 31, 2012. (See attached.)
5. Adopted Resolution No. 60, Authorization to Utilize the State of California Multiple Award Schedule No. 3-08-70-0282AQ through May 31, 2014. (See attached.)
6. Adopted Resolution No. 61, Authorization to Utilize the State of California Multiple Award Schedule No. 3-08-70-0282AP through July 31, 2013. (See attached.)
7. Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion. (See attached.)
8. Approved two-year agreement with Maximus, Inc. for services relating to Mandated Cost claims for the period July 1, 2011 through June 30, 2013.
9. Approved agreement with Vavrinek, Trine, Day & Co., LLP for May 25, 2011 through June 30, 2011 for the G.O. Bonds 2004 and COPS 2006 bond issues Arbitrage Rebate calculation and to file appropriate tax forms.
10. Approved agreement with Vavrinek, Trine, Day & Co., LLP for July 1, 2011 through June 30, 2012 for the G.O. Bonds 2002 bond issue Arbitrage Rebate calculation and to file appropriate tax forms.
11. Rejected Haynes Landscaping, Inc. for Bid No. 211-11, Landscaping and Irrigation Services Unit Price Bid.

CONSENT CALENDAR, Continued

12. Awarded Bid No. 211-11, Landscaping and Irrigation Services, to Marina Landscape, Inc. and approved contract.
13. Approved renewal of the agreement with Myers-Stevens & Toohey & Co., Inc. for blanket field trip coverage effective July 1, 2011 through June 30, 2012.
14. Approved renewal of the agreement with Myers-Stevens & Toohey & Co., Inc. for student accident insurance effective July 1, 2011 through June 30, 2012.
15. Approved renewal of agreement with Myers-Stevens & Toohey & Co., Inc. for summer high school sports camp student accident and general liability insurance effective June 15, 2011 through September 15, 2011.
16. Approved renewal of the agreement with St. Joseph Heritage Healthcare (St. Jude Heritage Medical Group, Department of Occupational & Environmental Health Services) or best alternative provider from the MEDEX Medical Provider Network for mandated services effective July 1, 2011 through June 30, 2012.
17. Approved agreement with Sunrise Medical Group or best alternative provider from the MEDEX Healthcare, Inc. Medical Provider Network for mandated services effective July 1, 2011 through June 30, 2012.
18. Approved renewal of the agreement with Athens Administrators effective July 1, 2011 through June 30, 2012.
19. Approved renewal of the agreement with Marsh Risk & Insurance Services effective July 1, 2011 through June 30, 2012.
20. Approved the agreement with Safety National for excess Workers Compensation insurance for the period July 1, 2011 through June 30, 2012.
21. Approved agreement with Southern California Schools Risk Management effective July 1, 2011 through June 30, 2012.
22. Approved agreement with Global Environmental Training & Consulting for the three-year asbestos re-inspection and reassessment.
23. Approved agreement with The Holman Group effective July 1, 2011 through June 30, 2012.
24. Approved Independent Contractor Agreements – Facilities & Planning – as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
25. Item Pulled.
26. Approved Change Order No. 1 to Purchase Order No. 106265, Bid No. 211-5 to Moalej Builders, Inc. for the Valencia High School Batting Cages Replacement for Bradford Stadium Facility Improvements Project, Project No. VHS-9224-9301-071.
27. Approved Professional Services Agreement for Surveying and Civil Engineering services with DCI Engineering, Inc. for the restoration of the interim housing area project at Valencia High School. Project No. VHS-9724-9302-013. Contract No. 1011-93. Contract Period May 1, 2011 to June 20, 2011.

CONSENT CALENDAR, Continued

28. Approved Inspection Service Agreement with Knowland Construction Services for DSA inspection services for the Modernization project at El Camino High School. Project No. ELC-9221-9301-030. Contract No. 1011-87. Contract Period June 1, 2011 through June 1, 2012.
29. Approved Amendment No. 1 to renew the contract for Unit Price Bid Smart Classrooms, Bid No. 210-35, with Digital Networks Group, Inc. Contract period June 7, 2011 to June 7, 2012.
30. Approved Amendment No. 2 to renew the contract for Unit Price Bid Master Casework, Bid No. 209-23, with Dow Diversified, Inc. Contract period May 24, 2011 to May 24, 2012.
31. Approved Independent Contractor Agreements – Educational Services - as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
32. Approved Service Agreement with Orange County Department of Education to provide California Technology Assistance Project funds to the CTAP showcase grant winners.
33. Approved Maintenance/Support Agreement with Quintessential School Systems for the 2011-2012 school year.
34. Approved Woodsboro Elementary School to participate in the Inside the Outdoors School Program with the Orange County Department of Education.
35. Held by Board Member Carrie Buck.
36. Appointed as the 2011/12 CIF league representatives Ken Fox, Century League, (Harry Dolen, alternate); Cary Johnson, Century League, (John Bellows, alternate); Jim Bell, Empire League, (Joey Davis, alternate), and Dave Flynn, Empire League, (Jennifer Graves, alternate).
37. Approved waivers requested by parents of students on the attached list who have met the CAHSEE requirement in the indicated area. (See attached.)
38. Presented Williams 2010/2011 Fiscal Year 3rd Quarter Teacher Monitoring Recap and CAHSEE Intensive Instruction and Services reports. (See attached.)
39. Accepted gifts as listed, such action being in compliance with Education Code Section 41032, and directed the Superintendent to send letters of appreciation. (See attached.)
40. Approved the certification of temporary athletic coaches for the 2010-2011 school year (Exhibit A). (See attached.)
41. Approved Classified Personnel Report. (See attached.)
42. Approved Certificated Personnel Report. (See attached.)

Approved the above listed recommendations as amended.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Karin Freeman
Second: Mrs. Judi Carmona

CONSENT CALENDAR, Continued

35. Approved Agreement with Assistance League of Fullerton for Melrose, Ruby Drive, Topaz and Rio Vista Elementary Schools for the 2011-2012 school year.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Carol Downey

GENERAL FUNCTIONS

1. Adopted Board Policy 3110, *Fund Balance Policy*. (See attached.)

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Judi Carmona
Second: Mrs. Carol Downey

2. Revise Board Policy 5128.1, *Requirements for Graduation from Comprehensive High School*, first reading.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Karin Freeman

BUSINESS & FINANCIAL

1. Approved renewal of agreement with Anthem (Blue Cross of California) effective July 1, 2011 through June 30, 2012.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Karin Freeman

2. Approved renewal of agreement with Kaiser Permanente effective July 1, 2011 through June 30, 2012.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carol Downey
Second: Mrs. Judi Carmona

3. Approved renewal of agreement with Alameda County Schools Insurance Group (ACSIG) as a member of Education Dental Group Enterprise (EDGE) effective July 1, 2011 through June 30, 2012.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Carrie Buck
Second: Mrs. Karin Freeman

BUSINESS & FINANCIAL, Continued

- 4. Approved renewal of agreement with CIGNA Dental Health of California, Inc. (Dental HMO) effective July 1, 2011 through June 30, 2012.

Action: Carried
 Ayes: 5
 Noes: 0

Motion: Mrs. Judi Carmona
 Second: Mrs. Karin Freeman

- 5. Approved renewal of agreement with Vision Service Plan (VSP) effective July 1, 2011 through June 30, 2012.

Action: Carried
 Ayes: 5
 Noes: 0

Motion: Mrs. Karin Freeman
 Second: Mrs. Carrie Buck

- 6. Approved agreement with Anthem (Blue Cross of California) for employee life insurance coverage effective July 1, 2011 through June 30, 2012.

Action: Carried
 Ayes: 5
 Noes: 0

Motion: Mrs. Carol Downey
 Second: Mrs. Carrie Buck

PERSONNEL

Adopted the 2011-2012 Tentative School Calendar as outlined in Exhibit A. (See attached.)

Action: Carried
 Ayes: 5
 Noes: 0

Motion: Mrs. Judi Carmona
 Second: Mrs. Karin Freeman

COMMUNICATIONS

- 1. Invitation to Placentia-Yorba Linda Unified Council of PTA/PTSA Installation and Honorary Service Awards Dinner on June 8, 2011
- 2. Invitation to Gordon and Dixie Shaw Children’s Library Dedication on May 31, 2011, at the Placentia Library
- 3. Invitation to 3rd Annual Student Photo Exhibit at Topaz Elementary School
- 4. Information relative to the California School Boards Association’s Annual Education Conference in December 2011
- 5. Information from National School Boards Association regarding membership benefits

BOARD REPORT

- 1. Mrs. Judi Carmona was privileged to attend the Every 15 Minutes event at Esperanza High School, the Distinguished Scholar event at Yorba Linda High School, and the Instrumental Music Festival at Valencia High School. Mrs. Carmona shared that the Jungle Boogie! Program presented by the SDC students at Wagner Elementary School was very heartwarming.
- 2. Mrs. Carrie Buck attended the district strings concert as well as the Senior Awards event at Valencia High School. She also enjoyed Golden Elementary School’s carnival.

BOARD REPORT, Continued

3. Mrs. Carol Downey thoroughly enjoyed the Distinguished Scholar event at Yorba Linda High School.
4. Mrs. Karin Freeman expressed appreciation for the opportunity to be part of the Distinguished Scholar event at Yorba Linda High School. She also attended the California School Boards Association's recent Delegate Assembly as well as the Legislative Action Day and distributed a report she had prepared to Board members relative to these events. Mrs. Freeman shared briefly regarding the North Orange County Regional Occupational Program budget and also indicated that Meg Cutuli from Los Alamitos Unified School District had been selected to fill the seat formerly held by Shirley Carey on the Orange County Committee on School District Organization.
5. Mr. Eric Padget indicated he had attended the Senior Awards event for Valencia High School and expressed appreciation for the update on the district's health and welfare benefits.

ADJOURNMENT

Time: 8:12 p.m.

Mr. Eric Padget, President, adjourned the May 24, 2011 Board of Education Meeting at 8:12 p.m. in memory of PFC Jang Ho Kim, a graduate of Valencia High School, who was killed in the line of duty in 2006.

Action: Carried
Ayes: 5
Noes: 0

Motion: Mrs. Karin Freeman
Second: Mrs. Carrie Buck

NEXT SCHEDULED MEETING

June 6, 2011 – Special Meeting
June 21, 2011 – Regular Meeting

RESOLUTION OF THE BOARD OF EDUCATION
OF THE PLACENTIA -YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA
RESOLUTION NO. 59

May 24, 2011

On motion of Trustee Karin Freeman, duly seconded and carried, the following resolution was adopted:

WHEREAS, the State of California, entered into (CMAS) Contract #3-09-70-0282AW, for the procurement of: Belden; Cablofil; Commscope; Corning; Hoffman Enclosures; Hubbell; Leviton; Panduit; Lan/Wan – Wireless Network; Wire Cable; and network equipment; and whereas this contract is extended to other public schools, community colleges and public agencies within the State of California.

WHEREAS, the Public Contract Code Section §20118 provides for purchasing through another public entity as a viable and useful tool; and

WHEREAS, the Placentia-Yorba Linda Unified School District Board of Education determines that it is in the best interest of the District to purchase Belden; Cablofil; Commscope; Corning; Hoffman Enclosures; Hubbell; Leviton; Panduit; Lan/Wan – Wireless Network; Wire Cable; and network equipment under the same terms and conditions as the State of California, (CMAS) Contract #3-09-70-0282AW, pursuant to the provisions of Public Contract code Section §20118.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Placentia-Yorba Linda Unified School District authorizes the procurement of Belden; Cablofil; Commscope; Corning; Hoffman Enclosures; Hubbell; Leviton; Panduit; Lan/Wan – Wireless Network; Wire Cable; and network equipment under the same terms and conditions as the California (CMAS) Contract #3-09-70-0282AW.

AYES: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona
NOES: None
ABSENT: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dennis M. Smith, Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 59 was duly and regularly adopted by said Board at a regular meeting thereof held on the 24th day of May, 2011, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 24th day of May, 2011.

Dennis Smith
Secretary to Board of Education

RESOLUTION OF THE BOARD OF EDUCATION
OF THE PLACENTIA -YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA
RESOLUTION NO. 60

May 24, 2011

On motion of Trustee Karin Freeman, duly seconded and carried, the following resolution was adopted:

WHEREAS, the State of California, entered into (CMAS) Contract #3-08-70-0282AQ, for the procurement of: Superior Essex; General Cable; Hellerman Tyton; and Hitachi network equipment; and whereas this contract is extended to other public schools, community colleges and public agencies within the State of California.

WHEREAS, the Public Contract Code Section §20118 provides for purchasing through another public entity as a viable and useful tool; and

WHEREAS, the Placentia-Yorba Linda Unified School District Board of Education determines that it is in the best interest of the District to purchase Superior Essex; General Cable; Hellerman Tyton; and Hitachi network equipment under the same terms and conditions as the State of California, (CMAS) Contract #3-08-70-0282AQ, pursuant to the provisions of Public Contract code Section §20118.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Placentia-Yorba Linda Unified School District authorizes the procurement of Superior Essex; General Cable; Hellerman Tyton; and Hitachi network equipment under the same terms and conditions as the California (CMAS) Contract #3-08-70-0282AQ.

AYES: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona
NOES: None
ABSENT: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dennis M. Smith, Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 60 was duly and regularly adopted by said Board at a regular meeting thereof held on the 24th day of May, 2011, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 24th day of May, 2011.

Dennis Smith
Secretary to Board of Education

RESOLUTION OF THE BOARD OF EDUCATION
OF THE PLACENTIA -YORBA LINDA UNIFIED SCHOOL DISTRICT
OF ORANGE COUNTY, STATE OF CALIFORNIA
RESOLUTION NO. 61

May 24, 2011

On motion of Trustee Karin Freeman, duly seconded and carried, the following resolution was adopted:

WHEREAS, the State of California, entered into (CMAS) Contract #3-08-70-0282AP, for the procurement of: Berk-Tek; Commscope; CPI; Hitachi; Leviton; Mowak; Moles; Ortronics; and Siemon network equipment; and whereas this contract is extended to other public schools, community colleges and public agencies within the State of California.

WHEREAS, the Public Contract Code Section §20118 provides for purchasing through another public entity as a viable and useful tool; and

WHEREAS, the Placentia-Yorba Linda Unified School District Board of Education determines that it is in the best interest of the District to purchase Berk-Tek; Commscope; CPI; Hitachi; Leviton; Mowak; Moles; Ortronics; and Siemon network equipment under the same terms and conditions as the State of California, (CMAS) Contract #33-08-70-0282AP, pursuant to the provisions of Public Contract code Section §20118.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Placentia-Yorba Linda Unified School District authorizes the procurement of Berk-Tek; Commscope; CPI; Hitachi; Leviton; Mowak; Moles; Ortronics; and Siemon network equipment under the same terms and conditions as the California (CMAS) Contract #3-08-70-0282AP.

AYES: Eric Padget, Karin Freeman, Carol Downey, Carrie Buck, Judi Carmona
NOES: None
ABSENT: None

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Dennis M. Smith, Secretary to the Board of Education of the Placentia-Yorba Linda Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution No. 61 was duly and regularly adopted by said Board at a regular meeting thereof held on the 24th day of May, 2011, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 24th day of May, 2011.

Dennis Smith
Secretary to Board of Education

NOTICES OF COMPLETION

<u>P.O. Number</u>	<u>Contractor</u>	<u>Project</u>
102292	American Electric Co.	Technology Low Voltage Unit project Bid No. 209-28
9162	American Electric Co.	Esperanza High School Low Voltage Unit project Bid No. 209-28
9163	American Modular Systems, Inc.	Valencia High School Lease, Leaseback project
106452	Time & Alarm Systems, Inc.	El Dorado High School Fire Alarm and Low Voltage project Bid No. 211-2
100378	Hardy & Harper, Inc.	Valencia High School Asphalt, Earth Moving, Grading project Bid No. 208-5
8038	Time & Alarm Systems, Inc.	El Dorado High School Alarm and Low Voltage Bid Bid No. 206-2
107024	Digital Networks Group, Inc.	Yorba Linda High School Smart CR project Bid No. 210-35
103361	Engineered Storage Systems	Yorba Linda High School Locker project
106265	Moalej Builders, Inc.	Valencia High School Batting Cages Bid No. 211-05
008369	Byrom-Davey Inc.	Valencia High School Bradford Stadium Bleachers project
107385	Silver Creek	El Camino High School Portable Classroom Relocation Unit Bid Bid No. 209-32

INDEPENDENT CONTRACTOR AGREEMENTS – FACILITIES & PLANNING AND MAINTENANCE

Reliant Testing
Engineers

Approve Independent Contract Agreement for geotechnical material inspection services for new classroom wing project at Valencia High School. Contract No. 1011-92. Contract period May 1, 2011 through August 31, 2011. Project No. VHS-9724-9303-011.

Building Fund Measure A (Series A) Fund (26)	\$ 8,600.00
Building Fund Measure A (Series B) Fund (27)	
Building Fund Measure A (Series C) Fund (28)	
Building Fund Measure A (Series Q) Fund (29)	
Building Fund Measure A (Series D) Fund (30)	
Building Fund Measure A (Series E) Fund (31)	

INDEPENDENT CONTRACTOR AGREEMENTS – EDUCATIONAL SERVICES

1. Gabriela Fernandez, Murals and More
Provider of mural in front of Van Buren Elementary School's multipurpose building, June 14-30, 2011; budgeted categorical funds, NTE \$3,600.
2. Lisa Guest
Provider of grading of Val Tech papers and essays for Valencia High School, February 1 to May 30, 2011; budgeted Val Tech general funds, NTE \$500.
3. Total Education Systems Support (TESS)
Presenter of Targeted Curriculum Alignment inservices for teachers, originally board approved August 24, 2010; extend dates to April 15, 2011 and increase funds by \$2,000 for a new total NTE \$28,750.
4. The Lizard Wizard/Theresa Minko
Presenter of science assembly at Tynes Elementary School, previously board approved April 12, 2011; change in date only from May 15 to June 15, 2011.
5. Nader Vaziri
Provider of filming and editing for district promotional CTE videos, January 21 to March 1, 2011; budgeted general funds, NTE \$150.
6. Nikola Boyanov
Provider of filming and editing for district promotional CTE videos, January 21 to March 1, 2011; budgeted general funds, NTE \$150.
7. Jason Kramer
Provider of filming and editing for district promotional CTE videos, January 18 to March 1, 2011; budgeted general funds, NTE \$150.
8. Kids Love Music, Karen Greeno
Presenter of music assemblies for summer child care centers, June 21 to August 19, 2011; budgeted child care funds, NTE \$550.
9. Meet the Masters
Presenter of art assemblies at Linda Vista Elementary School, September 6, 2011 to June 14, 2012; budgeted gift funds, NTE \$4,069.65.
10. First Link CPR & First Aid Ins
Provider of first aid and CPR classes for child care employees, May 25 to June 30, 2011; budgeted child care funds, NTE \$1,800.
11. Discovery Science Center
Presenter of water education assemblies at Travis Ranch School, June 13, 2011; no cost to district.

12. Dr. Benjamin Cawthra

Provider of implementation, planning and presentation of lectures during the Teaching American History summer institute, June 21-23, 2011; budgeted categorical funds, NTE \$1,200.

13. Jannine Perkins, Educational Consultant, LLC

Presenter of grade level meetings and inservice regarding CST standards and student achievement and provider of language arts standards documents for Wagner Elementary School, January 20, 2011; budgeted categorical funds, NTE \$1,475.

14. Providence Speech and Hearing Center

Provider of review of records and consultation for audiological services, March 3 to June 30, 2011; budgeted special education funds, NTE \$1,080.

CAHSEE WAIVERS

School	Student's ID Number	Area of CAHSEE to be Waived	Score Achieved with Modification	Case Carrier	Counselor	Date of CAHSEE
Valencia	986132	Math	361	Elena Martin	Elizabeth Nasouf	02/02/11
Valencia	982559	Math	370	Elena Martin	Elizabeth Nasouf	11/10/10
Valencia	33128	Math	372	Elena Martin	Elizabeth Nasouf	11/10/10
Valencia	32182	Math	370	Elena Martin	Elizabeth Nasouf	02/02/11
Valencia	990949	ELA/Math	358/387	Elena Martin	Elizabeth Nasouf	11/10/10
Valencia	991419	ELA	358	Elena Martin	Elizabeth Nasouf	11/09/10
Valencia	990296	Math	364	Elena Martin	Elizabeth Nasouf	02/02/11
Valencia	700937	ELA/Math	364/368	Elena Martin	Elizabeth Nasouf	11/10/10
Valencia	981246	Math	352	Elena Martin	Elizabeth Nasouf	02/02/11
Valencia	991981	ELA/Math	364/354	Elena Martin	Elizabeth Nasouf	03/11/11
Valencia	53496	Math	356	Elena Martin	Elizabeth Nasouf	03/11/11
Valencia	980068	Math	350	Elena Martin	Elizabeth Nasouf	03/11/11
Valencia	986000	ELA	361	Elena Martin	Elizabeth Nasouf	03/11/11
Valencia	983863	ELA	362	Elena Martin	Elizabeth Nasouf	05/10/10
Esperanza	990462	Math	353	Betty Murphy	Brianne Gullotti	02/02/11
Esperanza	802679	Math	350	Betty Murphy	Gary Gresch	02/02/11

**Williams Settlement Legislation
Third Quarter Teacher Monitoring Recap
Placentia-Yorba Linda Unified School District
Fiscal Year 2010 - 2011**
Prepared by the Orange County Department of Education



The results of teacher misassignments and teacher vacancies for the following schools were:

School	Teacher Misassignments ¹	English Language Learner Misassignments ²	Teacher Vacancies ³	Teacher Vacancies Filled
Melrose Elementary	0	0	0	0
Valadez Middle School Academy	0	0	0	0

¹ The California Commission on Teacher Credentialing (CCTC) considers it a misassignment when a teacher lacks the proper subject-matter authorization, a proper teaching credential, or the appropriate authorization or credential to teach English Learners if one or more English Learners are assigned to the class. The Williams Settlement Legislation requires that county superintendents report to the CCTC the number of English Learner related misassignments involving classes in which 20% or more of the students are English Learners.

² English Language Learner (ELL) misassignments occur if the teacher was lacking the appropriate authorization and training to teach ELL and 20% or more of the students were English Language Learners.

³ A teacher vacancy occurs if 20 working days after school begins for the semester, a single designated teacher has still not been assigned to teach the class for the entire year or semester [Education Code 35186(h)(3) and California Code of Regulations Title 5 4600(b)].

Ellin Chariton

Ellin Chariton,
Executive Director, School and Community Services
Phone: (714) 966-4312 E-mail: echariton@ocde.us

4/28/11
Date



VALENZUELA/CAHSEE SETTLEMENT LEGISLATION
 Third Quarter Report for
 Placentia-Yorba Linda Unified School District
 Prepared by the Orange County Department of Education

This report summarizes the results of Valenzuela documentation reviews for April 2011

CAHSEE INTENSIVE INSTRUCTION AND SERVICES:

District documentation was received regarding the extent to which eligible students were notified and served as noted below. A summary for the district is presented here. Data for each school serving grades 10-12 and ranked in Deciles 1-3 on the 2006 Base API are attached separately.

District Wide Summary	Class of 2009	Passed CAHSEE English/Lang Arts After Services Provided	Passed CAHSEE Math After Services Provided	Class of 2010	Passed CAHSEE English/Lang Arts After Services Provided	Passed CAHSEE Math After Services Provided
Number of pupils who did not pass one or both parts of the CAHSEE by the end of grade 12	29			16		
Number of pupils notified in writing by the end of each school term of the availability of services	29			16		
Number of pupils who elected to receive intensive instruction and services	2			2		
Number of pupils served (unduplicated count)	2	2	2	2	0	0
Number of pupils served by type of service provided*:						
Diagnostic assessment	X			X		
Individual instruction in CAHSEE academic content	X			X		
Group instruction in CAHSEE academic content						
English language development for English learners geared to passage of the CAHSEE						
Instruction in test taking skills, individual or group	X			X		
Academic counseling services, individual or group	X			X		
Technology-based instruction	X			X		
Served by an outside entity						
Other (list)	USA Test Prep			USA Test Prep		

Ellin Chariton

 Ellin Chariton
 Executive Director, School and Community Services
 Orange County Department of Education

4/28/11

 Date

GIFTS

1. Check in the amount of \$1,000 from Exxon Mobil Foundation to be used for instructional supplies for Bernardo Yorba Middle School.
2. Check in the amount of \$385.19 from Bryant Ranch PTA to be used to purchase library books for Bryant Ranch School.
3. Check in the amount of \$105 from ETS Corporate Headquarters to be used for sub costs for Esperanza High School.
4. Check in the amount of \$508 from Golden PTA to be used for instructional purposes at Golden PTA.
5. Check in the amount of \$1,864 from Lakeview PTA to be used for field trips for Lakeview Elementary School.
6. Check in the amount of \$217.28 from Linda Vista PTA to be used for instructional purposes at Linda Vista Elementary School.
7. Check in the amount of \$59.38 from Coca Cola to be used for instructional purposes at Linda Vista Elementary School.
8. Check in the amount of \$5,000 from SA Recycling to be used for student events and incentives for Rio Vista Elementary School.
9. Check in the amount of \$100 from Travis Ranch PTA (in the name of Charles Carter) to be used for instructional purposes at Travis Ranch School.
10. Violin and case from Mark Schock to be used for the music program at Travis Ranch School.
11. Check in the amount of \$237.50 from Edison Gifts to be used for instructional purposes at Tuffree Middle School.
12. Check in the amount of \$7,000 from ACRA Aerospace to be used for technology and field trips at Tynes Elementary School.
13. Check in the amount of \$150 from Urdianos Market to be used for students incentives for Valadez Middle School Academy.

TEMPORARY COACHES CERTIFICATION – 2010-2011

Aaron Acton	Al Feola	Kyle Martin	Gerardo Rodriguez
Jonathon Aed	Kylee Flockhar	Maxwell Mason	Daniel Rossi
Sarah Altergott	Bryson Fong	Craig Matthews	Bradd Runge
Eric Ambriz	Brian Fortenbaugh	Micahel Mc Call	Ruby Sandoval
Scott Aanderson	Chris Fox	John Mc Donald	Micahel Schreiber
Michael Arias	Michael Franco	Joshua Mc Leish	Lauren Schultz
Richard Arreola	Brandon Frank	Ricardo Medellin	Brian Shay
Michael Ashe	Luis Garcia	Gary Meek	Nathan Skankey
James Aurelio	Eduasyr Garcia	Jeoff Meek	Mathew Slevcove
Greg Aviles	Stephen Garcia	Collin Meeves	Marc Smith
Jeffrey Bailey	Barrett Gardner	Garrett Melberg	William Smolenski
James Baty	Sonja Garnett	Robert Mendez	Dierdra Stancikas
John Baughman	Vasilios Gerasimou	Nicholas Merica	William Stanley
Gregory Bechman	John German	Jay Mericle	Michael Stauber
Jeffrey Blackamore	Jesse Gomez	Nicholas Milan	Joseph Stikeleather
Donald Bladow	Jeff Gorman	Matthew Miller	Matthew Stine
Bryan Bloom	John Gottbrecht	David Miller	Gina Stine
Kehli Bowen	Jason Gray	Michael Mitobe	Thomas Storing
John Bowman Jr.	David Green	David Moore	Paulo Sunia
Faith Brinnon	Patricia Hadley	Michael Moore	Carl Sweet
Kelly Buchan	Erica Harding	Gary Moore	Jason Sweet
Jeremy Bulrice	Lauren Haupt	Sadie Morales	Kevin Sweet
Richi Burrell	Conan Hawkins	Allen Morey	William Taraschi
Nathan Call	Vodak Hawkins	Ryan Mounce	Craig Tefertiller
Eron Campuzano	Daniel Henshall	Michelle Munoz	Nancy Thomas
Michael Cardenas	Carl Hermreck	Mark Naslund	Douglas Thompson
Wayne Carlson	Marcus Hill	Rolfe Nasr	Kristen Thompson
Mark Castillo	Mark Hill	Alejandra Nunez	James Thorne
Melissa Chavez	Chris Hobson	Jesus Oaxaca	Debbie Titov
Jaclyn Chavez	Mark Honig	Michele Ortiz	Lisa Tully
Charles Chavez	Alexander Houghton	Kimberly O'Toole	Ed Tunstall
Mark Chavez	Frederick Jenkins	Isaac Owens	Albert Verdun
Ronda Cicchillo	Rick Jones	Jason Pecheck	Shannon Waffle
Kevin Claborn	Benjamin Kahle	Katelyn Pedersen	Lloyd Walls
Anthony Colacion	Alison Kauffman	William Pendleton	Keri Walters
Gabriel Cueva	Gregory Kemp	Frank Perez	Shannon Walton
Michael Curran	Ryan Ketelsleger	Jeffrey Picou	Royce Watanabe
Joseph Cusick	John King	Jason Pietsch	Jonathan Watkins
John Cyrus III	Kevin Kowalski	Curtis Pike	Courtney Weckerle
Sarah Davila	Brian Kurzbard	Kenneth Putnam	Timothy Williams
Ben Di Buono	Shaun Lane	David Quintero	Erick Williams
Galen Diaz	Steve Lawson	Shawn Racobs	Harold Williams
Ted Dickenson	Rey Lejano	Katie Randolph	Michael Wimpey
Gary Dickson	Anthony Long	Brian Ransom	Brian Wolf
Stephen DiTolla	Mike Lorge	William Ray	Eric Wren
Shardad Djahangiry	Mark Lovein	Rachel Reekstin	Christopher Wright
Timothy Doane	William Lucas	Gary Remigio	Drew Yasbek Dean
Colin Domene	Bernard Ma	Arturo Reyes	Yoshimura
Kaylee Elder	Matthew Mahoney	Thomas Richardson	Hannah Young
Wayne Elmore	Jason Marganian	Dennis Riggs	Nathan Yu
Jesse Escalante	Mike Marrujo	Stephanie Roberts	Caralyn Zang

CLASSIFIED PERSONNEL REPORT

<u>Retirement</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Sheila Guinn	Attendance Clerk	B-Yorba	07/05/11
Valentina Ramirez	Attendance Clerk	El Camino	09/14/11
Everett Rangel	Night Custodian	Maint. & Oper.	06/30/11

<u>Resignation</u>	<u>Position</u>	<u>Effec. Date</u>
Adriana Chamberlin	Spec. Ed. Aide I	05/06/11
Kathy Johnson	Food Service Wrk.	05/13/11

Change of Status

<u>Employee</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Ramiro Vitela	Spec. Ed. Aide I/III	Aide III 3.9 Hrs/Day	Aide I/III 6.9 Hrs/Day	05/09/11

Rescind Lay-Off

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Michael Kisner	Night Custodian	Ruby/Melrose	05/05/11

Short Term

<u>Employee</u>	<u>Position</u>	<u>NTE Hours</u>	<u>Site</u>	<u>Effec. Dates</u>
Charlotte Buss	Academy Tutor	25	Melrose	06/25/11-06/17/11
Kevin Farrell	Groundskeeper I	240	Maint.	05/10/11-06/30/11
Janet Fears	Sp. Ed. Aide II	3	El Dorado	05/06/11-05/06/11
Carlos Garcia	Campus Supv.	6	Valadez	05/04/11-06/16/11
Cesar Gomez	Noon Supv.	6	Valadez	05/06/11-06/16/11
Leczi Gonzalez	Academy Tutor	15	Tynes	04/25/11-06/17/11
Emily Greenberg	Att. Clerk	75	Valencia	03/01/11-06/30/11
Dustin Hurley	Sp. Ed. Aide II	2	Esperanza	04/14/11-04/14/11
Alfonso Lopez	Lang. Dev. Aide	80	Rio Vista	04/25/11-06/17/11
Cesar Lopez	Maint. Worker	240	Maintenance	05/02/11-06/30/11
Matthew Mason	Sp. Ed. Aide II	10	Esperanza	04/05/11-06/16/11
Regina McIntyre	Inst. Aide	13	Bryant R.	05/02/11-05/06/11
Stephanie Mendoza	Noon Supv.		Topaz	04/29/11-06/16/11
Laura Merica	Sp. Ed. Aide III	115	Tynes	04/25/11-06/16/11
Elaine Miles	Stu. Act. Finance Clk	10	El Dorado	01/01/11-06/17/11 **
Ami Muhall	Spec. Ed. Aide III	20	Mabel Paine	05/05/11-06/17/11
Zachary Nelson	Sp. Ed. Aide II	10	Esperanza	04/05/11-05/15/11
Raquel Pasillas	Bil. Health Clerk	100	Ed. Svs.	04/01/11-06/30/11
Diane Penrose	Noon Supv.		Van Buren	04/04/11-06/16/11
Justine Pina	Noon Supv.	6	Valadez	05/06/11-06/16/11
Jack Powell	Plant Coord. II	8	Travis R.	06/15/11-06/16/11
Evan Quintal	Sp. Ed. Aide II	3	El Dorado	05/06/11-05/06/11
Isaac Quiroz (2)	Campus Supv.	10	Valadez	05/02/11-06/16/11
Sarah Sasser	Sp. Ed. Aide II	3	Valencia	05/06/11-05/06/11
Kyle Sivcovich	Avid Tutor	30	Valadez	05/01/11-06/17/11
Frank Valenzuela	Groundskeeper I	240	Main & Oper	03/16/11-04/03/11
Liz Woodling	Sp. Ed. Aide II	3	El Dorado	05/06/11-05/06/11

Substitutes

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effec. Date</u>
Jackie Ball	Noon Supv.	Travis Ranch	01/10/11
Marisela Chavolla	Noon Supv.	Travis Ranch	01/10/11
Elizabeth Diaz	Lib/Media Tech.	Lakeview	05/02/11
Kevin Farrell	Groundskeeper I	Maint.	05/10/11

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effec. Date (Cont'd)</u>
Julie Gibson	Campus Supv.	Kraemer	05/01/11
Rita Giehl	Att. Clk/Secty/Sch. Secty.	Valencia	04/01/11
Maricela Gill	Academy Tutor	Ruby Drive	03/23/11
Paola Gonzalez	Noon Supv.	Melrose	04/14/11
Rufida Leppert	Spec. Ed. Aide I/II	Various	03/25/11
Cesar Lopez	Maint. Worker	Maintenance	05/02/11
Belen Moreno	Bus Driver	Transportation	04/29/11
Jocelyne Moussa	Noon Supv.	Travis Ranch	01/10/11
Ami Muhall	Spec. Ed. Aide I/II/III	Various	05/05/11
Martha Okuno	Inst. Aide	Valadez	04/11/11
Sandy Oremus	Spec. Ed. Aide I/II	Various	03/17/11
Yesenia Saucedo	Bus Driver	Transportation	04/29/11
Frank Valenzuela	Groundskeeper I	Grounds	03/16/11
Maria Valerio Gomez	Noon Supv.	Ruby Drive	03/01/11
Maria Valerio Gomez	Noon Supv.	Ruby Drive	04/25/11
Patricia Vanderheide	Clerk I	Van Buren	04/28/11
Pam Waltman	Lib/Media Tech.	Tynes	04/29/11

<u>Stipends</u>	<u>Position</u>	<u>Site</u>	<u>Effec. Dates</u>
Scott Anderson	Men's Soccer	YLHS	09/09/10-11/24/10
Tim Doane	Lacrosse	Esperanza	11/15/10-02/25/11 *
Nathan Fierheller	Men's Soccer	El Dorado	11/22/10-02/11/11 *
Ben Humphrey	Men's Soccer	YLHS	09/09/10-11/24/10
Aaron Lear	Baseball	El Dorado	02/26/11-05/13/11 *
Mark Lovein	Men's Volleyball	Esperanza	02/26/11-05/06/11 *
Dan Sanders	Men's Soccer	YLHS	09/09/10-11/24/10

Student Aide, Technology

Chris Smith (2)

* Booster Paid

** ASB

CERTIFICATED PERSONNEL REPORTRetirement

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Jeanie Cash	Assistant Superintendent	Educational Services	06/30/11
Karen Gundel	Program Specialist	Special Education	07/28/11
Jill Nesbit	Teacher	Sierra Vista	06/18/11
Diana Robbins	Teacher	Ruby Drive	06/18/11
Norma Zamora	Teacher	Topaz	06/18/11

Resignation

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Kim Nguyen	School Nurse	Health Services	06/18/11
Jennifer Pilkenton	Teacher	YLHS	06/18/11

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
Jamie Shipe	Teacher	Van Buren	PDL/FMLA	05/16/11-06/18/11

Correction

<u>Employee</u>	<u>Site</u>	<u>From</u>	<u>To</u>	<u>Orig. Board</u>
Ariana Montes	Spec. Ed.	Increase Hrs. 256 Sub Psych.	300 Hrs.	03/22/11

Hourly Positions

Pupil Services, Home/Hospital Teachers, \$27/hr., Prep., \$25/Hr., 2010-2011 School Year
Catherine Kelly

Summer School Assignments

La Entrada, Summer School Teacher, \$30/Hrs., NTE 70 Hrs., 06/30/11-07/28/11
Elaine Hudson
Kimberly Peck

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly. Rate</u>	<u>Hours</u>	<u>Effec. Dates</u>
Shelly Freeland	Woodsboro	CogAt Test	\$25	7	01/01/11-06/30/11
Barbara Hartl	Spec. Ed.	Psych. Sub.	\$175/Day	15	05/06/11-06/23/11
Karla Jones	Kraemer	Academic Coach	\$27	21	04/01/11-06/15/11
Rufida Leppert	Golden	RTI Interv. Support	\$27	120	04/13/11-06/30/11
Crystal McCune	Spec. Ed.	Psych. Sub.	\$175/Day	30	04/04/11-06/16/11
Ariana Montes	Spec. Ed.	Psych. Sub.	\$175/Day	38	03/01/11-06/23/11
Teresa Mulcahy	Ed. Svs.	Smart Training	\$25	20	07/05/10-08/30/10
Samuel Myovich	Valencia	Ext. Essay Coord.	\$25	50	09/07/10-03/31/11

Bryant Ranch, Curriculum Planning, \$25/Hr., NTE 4 Hrs., 06/01/11-06/24/11

Maureen Blair
Wendy Caldwell
Hollis Cruse
Gunilla Davidson
Cathie Dolen
Jori Henry
Karen Inouye
Kristi Langsdale
Karen Lewis
Jill McClain

Bryant Ranch, Curriculum Planning, \$25/Hr., NTE 4 Hrs., 06/01/11-06/24/11 (Cont'd)

Nicole Muraoka
Jana Naval
Tamara Platt
Rebecca Lee Smith
Jennifer Soto
Elizabeth Stumpf
Andrea Taylor
Kimberly Voge
Robin Whitcroft
Kim Wright
Melanie Yoshimura
Jessica Yu

Educational Services, Scoring Writing Prompts, \$25/Hr., NTE 4 Hrs., 05/01/11-06/16/11

Kimberly Carlos
Erika Mayer

Educational Services, District Writing, \$25/Hr., NTE 1 Hr., 05/01/11-06/30/11

Norah Bartels
Emily Brown-Barrett
Linda Carl
Lisa Dominguez
Julie Fast
Terri Hanna
Jana Howard
Jennifer Johns
Judy Lighthipe
Erin Malner
Diane McNall
Terry Mulcahy
Bernadette Osborne
Barbara Peterson
Erin Pon
Anita Schuber
Andrea Taylor
Trina Trejo-Cabral
Martha Tripp
Stephanie Valdez-Shrader
Sofia Vander Kooy
Diane Westphal

Esperanza, Study/Work Supervision, \$25/Hr., NTE 20 Hrs., 04/29/11-06/16/11

Amy DeFriese
Mark Lovein
Christopher Wright

Valencia, Administration of Oral Exams, \$25/Hr., NTE 4 Hrs., 03/07/11-03/31/11

Maria Ethington
Carolyn Ikuta
Steven Picht
Julie Walker

Valencia, Internal Assessments, \$25/Hr., 09/07/10-04/30/11

<u>Employee</u>	<u>Hours</u>
Brady Bilhartz	14
Tanya Borg	38
Amy Despalmes	12
Maria Ethington	33
Mindi Foote	7
Carolyn Ikuta	13
Jamie Jauch	60
Fred Jenkins	52
Linda Leonard	40
Sam Myovich	37
Rita Phillips	22
Steven Picht	16
Brent Shenton	68
Wendy Takahashi	11
Julie Walker	55
Nancy Watkins	52

Stipends

<u>Employee</u>	<u>Site</u>	<u>Duty</u>	<u>NTE Amount</u>	<u>Effec. Dates</u>
Matthew Mahoney	Valencia	Event Staff	\$1800.00	02/01/11-06/30/11

Coaching/Co-Curricular

<u>Employee</u>	<u>Site</u>	<u>Sport/Co-Curricular</u>	<u>Amount</u>	<u>Effect. Dates</u>
Jeanine Henriques	El Dorado	Women's Soccer	\$750.00	03/01/11-05/07/11 *
Meshell Maes	YLHS	Vocal Music	\$520.00	04/08/11-05/19/11 **

* Paid By Boosters

**Paid By ASB

Business & Non-Instructional Operations

3110-BP

FUND BALANCE POLICY**PURPOSE**

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements for the district's governmental funds. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the District against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures.

The policy also authorizes and directs the Chief Business Official to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

GENERAL POLICY

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the District is bound to honor constraints on the specific purpose for which amounts can be spent.

- **Nonspendable Fund Balance** consists of funds that cannot be spent due to their form (e.g. inventories and prepaids) or funds that legally or contractually must be maintained intact.
- **Restricted Fund Balance** consists of funds that are mandated for a specific purpose by external parties, constitutional provisions or enabling legislation.
- **Committed Fund Balance** consists of funds that are set aside for a specific purpose by the district's highest level of decision making authority (governing board). Formal action must be taken prior to the end of the fiscal year. The same formal action must be taken to remove or change the limitations placed on the funds.
- **Assigned Fund Balance** consists of funds that are set aside with the intent to be used for a specific purpose by the district's highest level of decision making authority or a body or official that has been given the authority to assign funds. Assigned funds cannot cause a deficit in unassigned fund balance.
- **Unassigned Fund Balance** consists of excess funds that have not been classified in the previous four categories. All funds in this category are considered spendable resources. This category also provides the resources necessary to meet unexpected expenditures and revenue shortfalls.

Authority to Commit Funds

The Governing Board, as the District's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as a majority vote or resolution. These committed amounts cannot be used for any other purpose unless the Governing Board removes or changes the specific use through the same type of formal action taken to establish the commitment. Governing Board action to commit fund balance needs to occur within the fiscal reporting period, no later than June 30th; however, the amount can be determined subsequent to the release of the financial statements.

Authority to Assign Funds

Upon passage of the Fund Balance Policy, authority is given to the district's Chief Business Official to assign funds for specific purposes. The Governing Board has the authority to remove or change the assignment of the funds with a simple majority vote.

Unassigned Fund Balance

The Fund Balance Policy establishes a minimum Unassigned Fund Balance equal to 3% of total General Fund expenditures. In the event that the balance drops below the established minimum level, the District's governing board will develop a plan to replenish the fund balance to the established minimum level within two years.

This policy is in place to provide a measure of protection for the district against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provision of this policy.

Policy Adopted: May 24, 2011

**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
2011-2012 SCHOOL CALENDAR
178 INSTRUCTIONAL DAY CALENDAR *
EXHIBIT A**

OPENING/CLOSING OF SCHOOLS

First Day of School.....Tuesday, September 6, 2011
Last Day of School (Minimum Day).....Friday, June 15, 2012

NON-STUDENT/SCHOOL HOLIDAY SCHEDULE

Labor Day.....Monday, September 5, 2011
Veterans Day.....Friday, November 11, 2011
Non-Instructional Day.....Wednesday, November 23, 2011
Thanksgiving Holiday.....Thursday & Friday, November 24-25, 2011
Parent Conference (Elementary Students Only).....Friday, December 2, 2011
Winter Recess (11 days).....December 19, 2011-January 2, 2012
Martin Luther King Day.....Monday, January 16, 2012
Middle/High School Grading Day (Secondary Students Only).....Friday, January 27, 2012
Presidents' Holiday.....Friday, February 17, 2012
Washington's Birthday.....Monday, February 20, 2012
Non-Instructional Day.....Friday, March 16, 2012
Possible Non-Instructional Day (Tentative) *.....Monday, March 19, 2012
Possible Non-Instructional Day (Tentative) *.....Friday, April 6, 2012
Spring Recess (5 days).....April 9-13, 2012
Possible Non-Instructional Day (Tentative) *.....Friday, May 25, 2012
Memorial Day.....Monday, May 28, 2012

MINIMUM DAYS

Parent Conference (Elementary Only).....Wednesday, November 30 & Thursday, December 1, 2011
Semester Finals (High School Only).....Wednesday, January 25 & Thursday, January 26, 2012
Elementary Grading Day.....Friday, March 2, 2012
Middle School Grading Day.....Friday, April 6, 2012
Writing Assessments (Elementary Only).....Wednesday & Thursday, May 23-24, 2012
Semester Finals (Middle/High School Only).....Wednesday, June 13 & Thursday, June 14, 2012
Last Day of School.....Friday, June 15, 2012

STAFF DEVELOPMENT DAYS

All schools will follow a weekly Wednesday early release or Monday late start schedule except George Key, Linda Vista, Rio Vista, Sierra Vista, and Topaz which will follow the early release schedule outlined in their school handbook.

GRADING PERIOD

End of First Quarter/Trimester.....November 10, 2011
End of Second Quarter (1st Semester).....January 27, 2012
End of Second Trimester.....March 2, 2012
End of Third Quarter.....April 6, 2012
End of Fourth Quarter/Third Trimester (2nd Semester).....June 15, 2012

Additional Non-Instructional Days could be added pending final state budget. These dates are March 19, 2012, April 6, 2012 & May 25, 2012.