

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
1301 E. Orangethorpe Avenue  
Placentia, CA

Minutes  
Regular Meeting  
Board of Education

6:06 p.m., Tuesday, December 11, 2012  
District Educational Center  
1301 E. Orangethorpe Avenue  
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District was called to order by Mrs. Karin Freeman, President, at 6:06 p.m., Tuesday, December 11, 2012 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

**OATH OF OFFICE**

Issued Oath of Office to Mrs. Judi Carmona, Mrs. Carol Downey, and Mr. Eric Padget, appointed in lieu of election members of the Placentia-Yorba Linda Unified School District Board of Education.

**CLOSED SESSION**

Adjourned to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at 6:12 p.m.

**REGULAR SESSION**

Reconvened to Regular Session at 7:10 p.m.

**REPORT OUT OF CLOSED SESSION**

1. The Board took action to appoint Edward Tabata as Administrator – Energy Management effective December 17, 2012.

Action: Carried  
Ayes: 5  
Noes: 0

Motion: Mrs. Judi Carmona  
Second: Mrs. Carrie Buck

2. The Board took action to appoint Paul Juarez as Administrator – Energy Management effective December 17, 2012.

Action: Carried  
Ayes: 5  
Noes: 0

Motion: Mrs. Carol Downey  
Second: Mr. Eric Padget

**REPORT OUT OF CLOSED SESSION, Continued**

- 3. The Board took action to approve settlement agreement in the matter of Judith Linnan v. Placentia-Yorba Linda Unified School District, Orange County Superior Court Case No. 30-3011-0052776.

This agreement authorizes an independent 3<sup>rd</sup> party expert to determine the retirement benefit amount due to Mrs. Linnan had she been enrolled into the State Teachers Retirement System (STRS).

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mr. Eric Padget  
 Second: Mrs. Judi Carmona

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

- Members Present:
- Mrs. Carol Downey, President
  - Mrs. Carrie Buck, Vice President
  - Mrs. Judi Carmona, Clerk
  - Mr. Eric Padget, Trustee
  - Mrs. Karin Freeman, Trustee
  - Chad Fixa, Student Board Representative
  - Dr. Doug Domene, Board Secretary

**APPROVAL OF AGENDA**

Approved the December 11, 2012 Board of Education agenda as recommended by the Superintendent.

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mrs. Judi Carmona  
 Second: Mr. Eric Padget

**ORGANIZATION OF BOARD MEMBER POSITIONS**

- 1. Elected Mrs. Carol Downey as President of the Board of Education for the period December 11, 2012 through December 10, 2013.

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mrs. Carrie Buck  
 Second: Mrs. Judi Carmona

- 2. Elected Mrs. Carrie Buck as Vice President of the Board of Education for the period December 11, 2012 through December 10, 2013.

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mr. Eric Padget  
 Second: Mrs. Carol Downey

**ORGANIZATION OF BOARD MEMBER POSITIONS, Continued**

3. Elected Mr. Eric Padget as Clerk of the Board of Education for the period December 11, 2012 through December 10, 2013.

Action: Carried  
Ayes: 5  
Noes: 0

Motion: Mrs. Judi Carmona  
Second: Mrs. Carol Downey

**MINUTES**

Approved the minutes of the Regular Meeting of November 13, 2012.

Action: Carried  
Ayes: 5  
Noes: 0

Motion: Mrs. Carrie Buck  
Second: Mrs. Karin Freeman

**RECOGNITIONS/PRESENTATIONS**

None

**PUBLIC COMMENT**

None

**STUDENT BOARD REPORT**

Student Board Representative Chad Fixa provided a brief report of the activities and events occurring at the district's high schools.

**SUPERINTENDENT'S REPORT**

- The Superintendent shared that principals have been presenting data relative to how their respective schools are performing in areas such as CSTs and attendance to the Educational Services team. He commended Candy Plahy, Assistant Superintendent of Educational Services, and her team for their efforts in challenging principals to drive instruction through that data.
- Dr. Domene indicated that the Bank of America in cooperation with One OC had sponsored the Spirit of Giving event at Melrose Elementary School. Staff from the sponsor organizations read to students and then provided each student a book to take home. The focus of the event was to inspire a love of reading and an ethic of volunteerism in participating students.
- The Superintendent extended an invitation to Board members to attend the district's Annual Holiday Lunch which is scheduled for Friday, December 21, 2012. A highlight of the event will be a performance by the Valencia High School choir.
- In preparation for an upcoming strategic planning Board study session, the Superintendent provided Board members a packet of information which included mission and vision statements as well as core areas of focus from a sampling of school districts across the nation.

**CONSENT CALENDAR**

1. Approved/ratified purchase orders in the following amounts: **(2011/2012)** – General Fund (01), \$611,921.30; Child Development Fund (12), \$6,602.03; Cafeteria Fund (13), \$654,008.67; Capital Facilities Fund (25), \$3,950.00; Building Fund Measure A (Series A) Fund (26), \$23,390.31; Building Fund Measure A (Series B) Fund (27), \$8,428.46; Building Fund Measure A (Series C) Fund (28), \$1,915.00; Building Fund Measure A (Series D) Fund (30), \$735,578.38; Building Fund Measure A (Series E) Fund (31), \$86,450.48; Insurance Workers' Comp. Fund (68), \$1,496.83
2. Approved warrant listings in the following amounts: Warrant Registers #718230 through 726028 and #507713 through 508713; current year expenditures (October 28, 2012 through November 17, 2012) \$3,155,024.23; total prior year expenditures, \$180,014.01 (2011-2012); payroll registers 4A, \$9,477,693.20 and 4B, \$3,564,602.86
3. Approved the continued use of the piggyback bid for Newport-Mesa Unified School District Bid #105-12 School and Office Furniture Bid for the period of September 13, 2012 through September 12, 2013.
4. Authorized the continued use of RFP #2011-02 Solid Waste Management & Recycling Services District-Wide from January 1, 2013 through December 31, 2013 with Republic Services.
5. Approved contractor(s) for Open Field Service Agreement(s). (See attached.)
6. Accepted as complete the project(s) listed and authorized filing Notice(s) of Completion. (See attached.)
7. Adopted Resolution No. 13 for 2012-13 budget revisions to adjust 2011-12 unaudited actual fund balance and authorizing 2012-13 budget transfers. (See attached.)
8. Approved Independent Contractor Agreements – Maintenance and Facilities – as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
9. Adopted Resolution No. 14 accepting the Annual Developer Fees Report pursuant to Government Code sections 66001, 66006 and 66008 for the period July 1, 2011 through June 30, 2012. (See attached.)
10. Approved extension of time to the attached list of contracts. (See attached.)
11. Approved renewal of agreement with American Fidelity Assurance Company for Flexible Spending Account services effective January 1, 2013 through June 30, 2013.
12. Approved Independent Contractor Agreements – Educational Services - as listed in accordance with Board Policy No. 4124, Retention of Consultants. (See attached.)
13. Approved special education master contracts, individual service contracts and related services. (Individual service contracts on file.) (See attached.)
14. Approved program agreement with the Ocean Institute for Rose Drive Elementary School for a one-day field trip, June 10, 2013 to San Juan Capistrano, California.
15. Approved Group Tour Agreement with Travel Teens for Mabel Paine Elementary School for extended field trip on May 16, 2013 to Santa Barbara, California.

**CONSENT CALENDAR, Continued**

16. Approved Melrose Elementary School to participate in the Inside the Outdoors Field Program with the Orange County Department of Education.
17. Approved Wagner Preschool and Wagner and Travis Ranch elementary schools to participate in the Inside the Outdoors School Program with the Orange County Department of Education.
18. Approved *Single Plan for Student Achievement* for Bernardo Yorba, Brookhaven, Bryant Ranch, El Camino Real, El Dorado, Esperanza, Fairmont, Glenknoll, Glenview, Golden, Kraemer, La Entrada, Lakeview, Linda Vista, Mabel Paine, Melrose, Morse, Parkview, Rio Vista, Rose Drive, Ruby Drive, Sierra Vista, Topaz, Travis Ranch, Tuffree, Tynes, Valadez Academy, Valencia, Van Buren, Wagner, Woodsboro, Yorba Linda High, and Yorba Linda Middle schools.
19. Approved Request for Delegation of Authority to the Superintendent or his designee to enter into contracts for telecommunications, internal connections, basic maintenance and Internet services covered by E-rate discounts.
20. Approved renewal of district's Authorization to Purchase Software under Dell's Microsoft Academic Select Agreement through 2015.
21. Presented 2012/2013 Fiscal Year 1st Quarter Williams Review Report conducted on September 21, 2012. (See attached.)
22. Held by Board Member Eric Padget.
23. Accepted gifts as listed, such action being in compliance with Education Code Section 41032, and directed the Superintendent to send letter of appreciation. (See attached.)
24. Approved the Findings of Fact and recommendation of the Administrative Panel which found that 1301A1 violated Section 48900(a)(1) of the California Education Code.
25. Approved the Stipulated Expulsion Agreement between the Placentia-Yorba Linda Unified School District and the parents of 1304B.
26. Approved the Reverse Link Agreement with North Orange County Regional Occupation Program for the 2012-2013 school year.
27. Approved Classified Personnel Report. (See attached.)
28. Approved Certificated Personnel Report. (See attached.)

Approved the above listed recommendations.

Action: Carried  
Ayes: 5  
Noes: 0

Motion: Mrs. Karin Freeman  
Second: Mrs. Carrie Buck

**CONSENT CALENDAR, Continued**

- 22. Approved/ratified extended field trips as listed in accordance with Board Policy No. 6153, Field Trips. (See attached.)

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mr. Eric Padget  
 Second: Mrs. Judi Carmona

**GENERAL FUNCTIONS**

- 1. Reviewed Board Bylaw 9230, *Compensation of Board Members*. (See attached.)

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mr. Eric Padget  
 Second: Mrs. Judi Carmona

- 2. Adopted the 2013 Board of Education Meeting Schedule. (See attached.)

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mrs. Judi Carmona  
 Second: Mrs. Carrie Buck

- 3. Elected Mrs. Carrie Buck as the district’s representative to the Orange County School Boards Association Political Action Group Effort (PAGE); elected Mrs. Judi Carmona as the alternate.

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mrs. Karin Freeman  
 Second: Mr. Eric Padget

- 4. Elected Mr. Eric Padget as the district’s nominating representative to the Orange County Committee on School District Organization; elected Mrs. Judi Carmona as the alternate.

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mrs. Karin Freeman  
 Second: Mrs. Carrie Buck

- 5. Nominated Mrs. Karin Freeman to serve as a representative on the California School Boards Association Delegate Assembly, Region 15, from April 1, 2013 – March 31, 2015.

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mr. Eric Padget  
 Second: Mrs. Carrie Buck

- 6. Adopted Board Policy 2000, *Administration*. (See attached.)

Action: Carried  
 Ayes: 5  
 Noes: 0

Motion: Mrs. Carrie Buck  
 Second: Mrs. Judi Carmona

**GENERAL FUNCTIONS, Continued**

- 7. Adopted revised Board Policy 2432, *Superintendent's Cabinet*. (See attached.)

Action: Carried	Motion: Mr. Eric Padget
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

- 8. Adopted revised Board Policy 2434, *Student Involvement in Decision Making*. (See attached.)

Action: Carried	Motion: Mrs. Judi Carmona
Ayes: 5	Second: Mrs. Carrie Buck
Noes: 0	

**BUSINESS AND FINANCIAL**

- 1. Approved the amended Independent Citizens' Bond Oversight Committee Bylaws. (See attached.)

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mr. Eric Padget
Noes: 0	

- 2. Approved a third term of the Independent Citizens' Bond Oversight Committee as listed. (See attached)

Action: Carried	Motion: Mrs. Karin Freeman
Ayes: 5	Second: Mr. Eric Padget
Noes: 0	

- 3. Accepted the annual independent audit report for the 2011-2012 fiscal year.

Action: Carried	Motion: Mrs. Karin Freeman
Ayes: 5	Second: Mrs. Judi Carmona
Noes: 0	

- 4. Approved "Qualified Certification" of Placentia-Yorba Linda Unified School District's ability to meet its financial obligations.

Action: Carried	Motion: Mrs. Carrie Buck
Ayes: 5	Second: Mr. Eric Padget
Noes: 0	

**COMMUNICATIONS**

- 1. Holiday greetings from El Dorado High School ASB
- 2. Invitation to CSEA Chapter Officers Installation event on January 12, 2013

**BOARD REPORT**

1. Mr. Eric Padget indicated he was pleased that Board members had attended the recent CTA Orange Service Center Council school board dinner as invitees of APLE, commenting in particular on the thoughts shared by keynote speaker Bonnie Castrey. He also enjoyed representing the District at the Esperanza High School SME (Society of Manufacturing Engineers) dinner and shared briefly regarding the program and recognitions/awards received and also commended the academy staff. In addition, Mr. Padget attended the Southern California School Band and Orchestra field show championship competition (December 1, 2012) at which several of our schools competed very well, which is a tribute to the district's performing arts program. Mr. Padget shared information relative to the With Hope Soccer Tournament hosted by El Dorado High School, which is a fundraiser for With Hope/Amber Craig Memorial Foundation.
2. Mrs. Judi Carmona continues to make campus visitations a priority and enjoys having the opportunity to get further acquainted with the district's new principals. She was pleased to have attended the Placentia Prayer Breakfast hosted by the Placentia Women's Round Table organization. She also commented on the CTA dinner and keynote speaker Bonnie Castrey. With regard to her attendance at the CSBA Annual Education Conference, Mrs. Carmona shared briefly relative to sessions she had attended, commenting in particular on sessions entitled Developing Transformational School Leaders and Making the Case for Mobile Technology. Mrs. Carmona was privileged to have attended the holiday luncheon sponsored by the Sunrise Rotary for George Key students.
3. Mrs. Carrie Buck also attended the CSBA Annual Education Conference (AEC) and shared briefly regarding sessions she had attended including those on technology and is pleased with the direction the district is going. Mrs. Buck indicated she had attended a REACH Foundation meeting last week and spoke briefly regarding a session she had attended at the AEC about the importance of engaging the community in fundraising efforts in support of our schools. In addition, Mrs. Buck attended the Kraemer Middle School orchestra concert and will be attending the Yorba Linda Middle School orchestra concert and the Valencia High School choir concert and looks forward to visiting Travis Ranch School and Valencia High School. Additionally, she joined Mrs. Karin Freeman at the Yorba Linda Chamber of Commerce Education Committee meeting at which plans for the upcoming golf tournament in support of student scholarships were discussed. Mrs. Buck also mentioned the ShamRock n' Run fundraising event sponsored by the REACH Foundation in the spring.
4. Mrs. Karin Freeman indicated the Yorba Linda Chamber of Commerce Education Committee golf tournament is scheduled for April 15, 2013 at the Yorba Linda County Club. Proceeds from this event support student scholarships. Mrs. Freeman attended the holiday dinner for the Yorba Linda Historical Society and shared that a choral group from Valencia High School had provided the entertainment. Mrs. Freeman shared copies of the CAROP (California Association of Regional Occupation Centers and Programs) newsletter with Board members, noting in particular that the district's BITA program had been highlighted. She also attended the CTA dinner and commented on the insightful presentation by the keynote speaker. Mrs. Freeman concluded her remarks by sharing briefly regarding CSBA Delegate Assembly and the keynote address by the Executive Director of the California Endowment which included remarks on bullying and provided Board members a brief written synopsis of Delegate Assembly sessions she had attended. With regard to bullying, Mrs. Freeman appreciated remarks made by students and administrators in an article published in one of our high school student newspapers.
5. Mrs. Carol Downey also enjoyed the CTA dinner, commenting that it was a lovely evening. With regard to the CSBA Annual Education Conference, Mrs. Downey attended a session regarding the issues social media create for Board members, specifically, as related to the Brown Act. Mrs. Downey attended the Tuffree Middle School holiday concert which was delightful. She also attended an outstanding California State University, Fullerton, choir and orchestra concert, speculating on how many PYLUSD students might be part of those groups and reflected on the importance of the district's music program.



**ADJOURNMENT**

Time: 8:25 p.m.

Mrs. Carol Downey, President, adjourned the December 11, 2012 meeting of the Board of Education at 8:25 p.m. in memory of Mitzi Riggs, special education aide at Glenknoll Elementary School.

Action: Carried

Ayes: 5

Noes: 0

Motion: Mrs. Karin Freeman

Second: Mr. Eric Padget

**NEXT SCHEDULED MEETING**

January 15, 2013

**OPEN FIELD SERVICE AGREEMENTS**

<b><u>Vendor Name</u></b>	<b><u>Contract #</u></b>	<b><u>Services Provided</u></b>
Brea Street Sweeping	OA-468121117	Street sweeping services as needed through the district.
Ralph Mercado dba R.C. Fire Protection	OA-469121117	Servicing, repairing, and replacing of fire extinguishers, cabinets, fire hoses, fire hydrants, fire sprinklers and all other related items as needed throughout the district.
I & B Flooring	OA-470121117	Repair, install, and replace flooring and carpeting as needed throughout the district.
Airtek Indoor Air Solutions, Inc.	OA-471121117	Specialized inspections, cleaning and repairs to HVAC duct systems and kitchen hood systems as needed throughout the district.

**NOTICES OF COMPLETION**

<b><u>P.O. Number</u></b>	<b><u>Contractor</u></b>	<b><u>Project</u></b>
105140	JRH Construction Company, Inc.	Esperanza High School Lease/Lease Back Administration and Restroom Modernization Project
207397	American Electric Co.	El Camino High School Bid No. 209-28, Electrical Services Unit Bid Disconnect the interim housing and 22 relocatable buildings, remove computer room power panel and replace
205116	Digital Networks Group, Inc.	El Camino High School Bid No. 210-35 Smart Classroom Project
301249	Sunwest Landscape Services	El Camino High School Bid No. 212-8 Landscape and Irrigation Unit Price Bid Labor and material for planting, irrigation and hydro seeding the slope of the ball field

**Resolution No. 13**

**RESOLUTION TO BUDGET INCREASE / <DECREASE >IN BEGINNING FUND BALANCES**

WHEREAS, the Governing Board has determined that net income in the amount of \$28,659,023.10 is in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42610 of the Education Code of California, and

WHEREAS, the Governing Board has determined that increases in the amount of \$29,528,462.48 is in excess of the amount required to finance the total proposed budget expenditures and decreases in an amount of \$869,439.38 be available to the district to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Section 42610 of the Education Code of California,

NOW, THEREFORE, BE IT RESOLVED that pursuant to the above Education Code (s) the Governing Board, with a majority vote, has approved such funds to be appropriated as follows:

<b>FUND No.</b>	<b>INCOME SOURCE</b>	<b>ENDING PUBLICATION BUDGET BALANCE</b>	<b>INCREASE / DECREASE</b>	<b>FIRST INTERIM BEGINNING BALANCE</b>
0101	General Fund	\$12,917,073.65	\$2,229,362.59	\$15,146,436.24
1212	Child Development	425,236.86	58,027.39	483,264.25
1313	Cafeteria	2,132,569.75	154,553.06	2,287,122.81
2126	G.O.B Measure A (Series A)	4,172,624.67	(544,778.46)	3,627,846.21
2127	G.O.B.Measure A (Series B)	565,930.24	828,102.84	1,394,033.08
2128	G.O.B.Measure A (Series C)	3,002,149.11	(324,660.92)	2,677,488.19
2129	G.O.B.Measure A (Series Q)	186,249.07	272,530.73	458,779.80
2130	G.O.B Measure A (Series D)	2,547,440.79	11,117,345.76	13,664,786.55
2131	G.O.B Measure A (Series E)	676,382.76	4,967,940.53	5,644,323.29
2525	Capital Facilities	491,693.70	1,284,043.82	1,775,737.52
2545	Capital Facilities	207,399.24	541,617.07	749,016.31
3539	School Facilities (Prop 47)	456,062.63	1,742,343.31	2,198,405.94
4040	Special Reserve-Capital Outlay	10,879,745.54	4,936,130.14	15,815,875.68
6768	Worker's Compensation	1,048,911.25	614,223.34	1,663,134.59
6769	Health & Welfare	577,170.60	337,980.59	915,151.19
6770	Property Loss	322,353.20	188,764.16	511,117.36
6782	Comprehensive Liability	<u>436,313.35</u>	<u>255,497.15</u>	<u>691,810.50</u>
	<b>SUBTOTAL</b>	<b><u>\$41,045,306.41</u></b>	<b><u>\$28,659,023.10</u></b>	<b><u>\$69,704,329.51</u></b>

AYES: Carol Downey, Carrie Buck, Eric Padget, Judi Carmona, Karin Freeman

NOES: None

ABSENT: None

Doug Domene  
Secretary to the Board of Trustees

Transfer approved on \_\_\_\_\_ By: \_\_\_\_\_  
Superintendent of Schools County of Orange

**INDEPENDENT CONTRACTOR AGREEMENTS – MAINTENANCE & FACILITIES**

MCE Consultants	Approve Independent Contract Agreement for surveying services pertaining to the Joint Use Park Agreement project at Yorba Linda High School. Contract No. 1213-13. Contract period December 1, 2012 through June 30, 2013. Project No. YLH-9728-9304-888.	
	Fund (40) COP 2011	\$11,800

**RESOLUTION OF THE BOARD OF TRUSTEES  
PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT  
OF ORANGE COUNTY, STATE OF CALIFORNIA**

**RESOLUTION NO. 14**  
December 11, 2012

A Resolution of the Board of Education of the Placentia-Yorba Linda Unified School District  
Accepting Annual Report of Developer Fees Pursuant to Government Code Sections 66001, 66006 and  
66008,  
for the period July 1, 2011 through June 30, 2012

On motion of Mrs. Karin Freeman, duly seconded and carried, the following Resolution was adopted:

WHEREAS, the Placentia-Yorba Linda Unified School District wishes to comply with developer fee reporting requirements pursuant to Government Code Sections 66001, 66006 and 66008; and

WHEREAS, Government Code Sections 66001, 66006 and 66008 established the reporting requirements for developer fees; and

WHEREAS, the Placentia-Yorba Linda Unified School District has made public the Annual Developer Fees Report for the period July 1, 2011 through June 30, 2012; and

WHEREAS, the Governing Board has reviewed the district's Annual Developer Fees Report for the period July 1, 2011 through June 30, 2012.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board hereby certifies:

The Governing Board of the Placentia-Yorba Linda Unified School District has prepared and made public the Annual Developer Fees Report in accordance with Government Code Sections 66001, 66006 and 66008.

AYES MEMBERS: Carol Downey, Carrie Buck, Eric Padget, Judi Carmona, Karin Freeman

NOES: MEMBERS:

ABSENT: MEMBERS:

STATE OF CALIFORNIA )  
 ) ss.  
COUNTY OF ORANGE )

I, Doug Domene, Secretary of the Board of Education of the Placentia-Yorba Linda Unified School District of Orange, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting thereof held on December 11, 2012, and passed by a unanimous vote of said Board.

IN WITNESS WHEREOF, I have set my hand this 11th day of December 2012.

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Doug Domene, Superintendent  
Secretary, Board of Education



**EXTENSION OF TIME FOR VARIOUS CONTRACT SERVICES**

<b>Vendor Name</b>	<b>Amendment No.</b>	<b>Contract No.</b>	<b>Project Number</b>	<b>Purchase Order</b>	<b>New Contract End Date</b>
Atkinson, Andelson, Loya, Ruud & Romo	6	0708-14	BPS-9604	801624	12/31/2013
California Construction Manangement	3	0708-01	BPS-9604	801624	12/31/2014
HMC Architects	5	0708-55	VHS-9224-9313-030	903455	06/30/2013
HMC Architects	6	0708-56	VHS-9224-9305-030	903453	06/30/2013
MVE Institutional, Inc.	7	0708-69	ELD-9722-9301-081	001181	12/31/2014
Public Economics	2	1112-25	FAC-0850	202954	12/31/2013
Shrader Corp., Inc.	1	0910-16	BPS-9604	002488	12/31/2014

**INDEPENDENT CONTRACTOR AGREEMENTS – EDUCATIONAL SERVICES**

1. Bob Schaal  
Provider of Teaching American History grant project consultation including seminar participation, curriculum modeling, etc., December 1, 2012 to May 30, 2013; budgeted categorical funds, NTE \$6,000.
2. California Weekly Explorer, Inc.  
Presenter of history assemblies at Glenview Elementary School, March 11, 2013; budgeted gift funds, NTE \$670.
3. California Weekly Explorer, Inc.  
Presenter of history assemblies at Linda Vista Elementary School, May 15-17, 2013; budgeted gift funds, NTE \$1,710.
4. Kids Love Music  
Presenter of music assemblies at Wagner and Linda Vista preschools, January 3 to June 30, 2013; budgeted child care funds, NTE \$1,350.
5. Segerstrom Center for the Arts  
Presenter of social science assemblies at Lakeview Elementary School, December 17, 2012 to March 1, 2013; budgeted gift funds, NTE \$935.
6. GOALS  
Presenter of after school program at Valadez Middle School Academy including transportation, equipment and facility expenses, September 4, 2012 to June 13, 2013; budgeted categorical funds, NTE \$5,000.
7. Volker Janssen  
Provider of consultation and presentations as part of the Teaching American History grant, December 5, 2012 to May 1, 2013; budgeted categorical funds, NTE \$1,800.
8. Hiddleson Listening, Language and Speech Center  
Provider of auditory-verbal therapy per IEP decisions, originally board approved on September 11, 2012; increase funds by \$4,500 for a revised total of special education funds, NTE \$26,025.
9. California Weekly Explorer, Inc.  
Presenter of history assemblies at Woodsboro Elementary School, February 21-26, 2013; budgeted gift funds, NTE \$2,080.
10. Mobile Ed Productions  
Presenter of history assembly at Travis Ranch School, February 14, 2013; budgeted gift funds, NTE \$695.
11. California Weekly Explorer, Inc.  
Presenter of history assemblies at Travis Ranch School, January 9 to June 11, 2013; budgeted gift funds, NTE \$1,410.

12. Int'l Printing Museum

Presenter of history assemblies at Travis Ranch School, January 18, 2013; budgeted gift funds, NTE \$600.

13. Segerstrom Center for the Arts

Presenter of language arts assemblies at Sierra Vista Elementary School, December 3, 2012; budgeted gift funds, NTE \$935.

14. California State University, Fullerton

Presenter of PLC staff development for teachers at Travis Ranch School, December 19, 2012; budgeted categorical funds, NTE \$100.

**SPECIAL EDUCATION CONTRACTS**

Blind Children's Learning Center

Master Contract for Nonpublic, Nonsectarian School/Agency Services from July 1, 2012 to June 30, 2013; originally board approved on June 19, 2012, increase special education funds by \$5,000 for a revised NTE total of \$45,000.



**Williams Settlement Legislation**  
**Placentia-Yorba Linda Unified School District**  
**First Quarter Site Review Report**  
**Fiscal Year 2012-2013**  
 Prepared by the Orange County Department of Education

This report summarizes the results of Williams site reviews at decile 1- 3 schools conducted on September 21, 2012.


**INSTRUCTIONAL MATERIALS**

For the 2012-2013 fiscal year, Placentia-Yorba Linda Unified School District is considered to be in compliance with the terms of the Williams Settlement Legislation concerning the sufficiency of textbooks and instructional materials.<sup>1</sup>

School	Review Date	Subject	Course	Textbook/Instructional Materials Insufficiencies Found	Grade	Room	Period	Materials Needed	Correction Date
Melrose Elementary	September 21, 2012			NONE					
Valadez Middle	September 21, 2012			NONE					

<sup>1</sup> "Sufficient textbooks and instructional materials" means every pupil, including English Language Learners, has a textbook in the four core subject areas of math, English language arts, science and history to use in class and to take home (middle and high school includes foreign language, health and science laboratory equipment).

Respectfully submitted,

  
 Elin Chariton  
 Executive Director, School and Community Services  
 10/25/12  
 Date

**GIFTS**

1. Check in the amount of \$468 from Schools First Credit Union to be used for instructional purposes in the district.
2. Check in the amount of \$2,000 from Exxon Mobil Corporation to be used for lab supplies/equipment and a science field trip for El Camino Real High School.
3. Check in the amount of \$50 (in memory of Dylan Ciocan) from Mariana Fischer-Militaru to be used for instructional purposes at George Key School.
4. Check in the amount of \$500 (in memory of Dylan Ciocan) from Jon and Irene Snoddy to be used for instructional purposes at George Key School.
5. Check in the amount of \$100 (in memory of Dylan Ciocan) from Alexandru Ioan to be used for instructional purposes at George Key School.
6. Check in the amount of \$50 (in memory of Dylan Ciocan) from Ms. Gabriela Tomescu to be used for instructional purposes at George Key School.
7. Check in the amount of \$50 (in memory of Dylan Ciocan) from Terrance and Roxanna Johnson to be used for instructional purposes at George Key School.
8. Check in the amount of \$50 (in memory of Dylan Ciocan) from Garrett and Jessica Fenton to be used for instructional purposes at George Key School.
9. Check in the amount of \$100 (in memory of Dylan Ciocan) from Jackie and Stuart Olesker to be used for instructional purposes at George Key School.
10. Check in the amount of \$50 (in memory of Dylan Ciocan) from Keri and Ricky Green to be used for instructional purposes at George Key School.
11. Check in the amount of \$50 (in memory of Dylan Ciocan) from Janet and Eugene Camargo to be used for instructional purposes at George Key School.
12. Check in the amount of \$100 (in memory of Dylan Ciocan) from Lester and Maxine Saft to be used for instructional purposes at George Key School.
13. Check in the amount of \$100 (in memory of Dylan Ciocan) from Jill Weitzen-MacDonald to be used for instructional purposes at George Key School.
14. Check in the amount of \$500 (in memory of Dylan Ciocan) from Wareen and Amber Saft to be used for instructional purposes at George Key School.
15. Check in the amount of \$90 (in memory of Dylan Ciocan) from Robert and Linda Grensted II to be used for instructional purposes at George Key School.
16. Check in the amount of \$50 (in memory of Dylan Ciocan) from Luz Maria Harris to be used for instructional purposes at George Key School.
17. Check in the amount of \$50 (in memory of Dylan Ciocan) from Gregg and Candice Rolfsmeyer to be used for instructional purpose at George Key School.
18. Check in the amount of \$50 (in memory of Dylan Ciocan) from Elizabeth and Ian Blackburn to be used for instructional purposes at George Key School.
19. Check in the amount of \$75 (in memory of Dylan Ciocan) from Ms. Cathie Dixon to be used for instructional purposes at George Key School.
20. Check in the amount of \$350.98 from Glenknoll PTA to be used for instructional supplies for Glenknoll Elementary School.
21. Check in amount of \$269.22 from Wells Fargo Bank to be used for instructional supplies for Glenknoll Elementary School.
22. Checks totaling \$300 from BP Fabric of America Fund to be used for instructional supplies for Golden Elementary School.
23. Checks totaling \$12,226.74 from Golden PTA to be used for instructional materials, field trips and assemblies for Golden Elementary School.
24. Checks totaling \$3,400.09 from Linda Vista PTA to be used for assemblies and field trip scholarships for Linda Vista Elementary School.
25. Violin from Tamie Beeuwsaert to be used where needed in the district.
26. Check in the amount of \$50 from Sandra Hernandez Juarez to be used for classroom instructional supplies at Mabel Paine Elementary School.

27. Check in the amount of \$150 from Mr. and Mrs. Reiss to be used for classroom instructional supplies at Mabel Paine Elementary School.
28. Check in the amount of \$150 from Sessa Mudunuri to be used for classroom instructional supplies at Mabel Paine Elementary School.
29. Check in the amount of \$50 from Mr. and Mrs. Schatzman to be used for classroom instructional supplies at Mabel Paine Elementary School.
30. Check in the amount of \$50 from Mr. and Mrs. Bogler to be used for classroom instructional supplies at Mabel Paine Elementary School.
31. Checks totaling \$1,268 from Mabel Paine PTA to be used for field trips for Mabel Paine Elementary School.
32. Check in the amount of \$250 from Bremer, Whyte, Brown and O'Meara to be used for instructional supplies for Rose Drive Elementary School.
33. Trombone from Diane Lund to be used where needed in the district.
34. Checks totaling \$2,424 from Travis Ranch PTA to be used for field trips for Travis Ranch School.
35. Checks totaling \$3,000 from Nora Valadez to be used for 8<sup>th</sup> grade promotion, assemblies, student awards, and uniform scholarships for Valadez Middle School Academy.
36. 300 books from the Pearson Foundation to be used for the "Read for the Record" event at Valadez Middle School Academy.
37. 600 bottles of water from West Region Nestle Waters North America to be used for the "Read for the Record" event at Valadez Middle School Academy.
38. 528 notebooks and 1,056 dry erase markers from Smita Doshi to be used where needed at Valadez Middle School Academy.
39. Laptop computer from Joy and Bill Appleby to be used where needed at Yorba Linda High School.
40. Check in the amount of \$108 from Target to be used for instructional materials at Yorba Linda High School.
41. Check in the amount of \$500 from Lynda and Anthony Cavallo to be used for instructional supplies for Yorba Linda Middle School.

**CLASSIFIED PERSONNEL REPORT**

<u>Retirement</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Sandra Ching	Director, Data Svs.	Technology	12/26/12
Linda Hausler	Account Clerk II	Business Svs.	12/29/12
Donna Lichtenwalter	Personnel Technician	Personnel Svs.	12/26/12
Michael C. Nguyen	Sr. Maintenance Worker	Maintenance & Oper.	12/30/12
Christa Pawlawski	Spec. Ed. Aide I	Bernardo-Yorba	12/22/12

<u>Resignation</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Lydia Marrujo	Child Care Teacher	Brookhaven	11/02/12
Lisa Morrow	Spec. Ed. Aide II	George Key	10/26/12
Matt Smith	Fac. & Maint. Worker	Maint. & Oper.	12/12/12

<u>Employ</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
<u>Name</u>			
Diana Cabrera	Food Svs. Worker	Food Svs.	11/08/12
Coreen Cardenas	Comp. Inst. Spec.	Morse	11/13/12
Joan France	Child Care Tch I	Sierra Vista	11/14/12
Adriana Mancini	Child Care Tch I	Wagner	11/07/12
Lisa Morrow	Spec. Ed. Aide II	George Key	10/08/12
Jessica Olguin	Child Care Tch I	Rio Vista	11/16/12
Joshua Rogers	Spec. Ed. Aide II	El Dorado	11/08/12
Erin Schriever	Computer Inst. Specialist	Travis Ranch	11/07/12
Frank Ventura	Computer Inst. Specialist	Topaz	11/08/12
Dominic Villegas	Child Care Tch I	Wagner	11/26/12

<u>Leave of Absence</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effec. Dates</u>
Joan Geissman	Spec. Ed. Aide I	Rio Vista	Unpaid Leave	01/08/11-01/25/13

<u>Termination</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
<u>Employee</u>			
Rebecca Griego	Spec. Ed. Aide II	Probation Release	11/13/12
Candace Palmer	Food Svs. Worker	Job Abandonment	10/01/12

<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective</u>
Tom Adams	35	Assistant w/Behavior Issues	Lakeview	11/13/12-12/21/12
Terie Bailey	212	SARC Project & Training	Maintenance	12/01/12-01/31/13
Garrett Bentley	35	Assistant w/Behavior Issues	Lakeview	11/13/12-12/21/12
Dustin Birosak	15	Assistant w/Behavior Issues	El Dorado	11/13/12-12/21/12
Sandra Ching	100	IT Support	Technology	12/28/12-06/30/13
Maurine Cole	130	Occ. Therapy Coverage	Spec. Ed.	01/02/13-04/30/12
Brandee Cook	30	Assistant w/Stu. Trans.	Tynes	11/13/12-
11/30/12				
Pasqual Corona	40	Custodial Training	Operations	12/12/12-06/30/13
Kenny Craik	5	Stu. Med. Procedure	Tynes	11/16/12-12/21/12
Jennifer Ehrich	10	Update Web-site	Kraemer	08/20/12-08/30/12
Jennifer Ehrich	20	Voyager Testing	Kraemer	10/01/12-06/15/13
Ayerim Flores	98	Translate & Clerical	Topaz	11/15/12-06/13/13



<u>Short Term</u>	<u>NTE Hrs</u>	<u>Reason</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Maricela Gill	8	Translator	Ed. Svs.	11/28/12-11/29/12
Carol Gray	100	Clerical Assistance	Ed. Svs.	12/12/12-06/30/13
Armando Gutierrez	40	Custodian Training	Operations	12/12/12-06/30/13
Matt Herman	180	Assistant w/Stu. Trans.	G. Key	09/24/12-11/02/12
Fei Kanoholani (2)	16	Translator	Ed. Svs.	11/01/12-06/30/13
Christy Kuhn	38	Reading Support	Van Buren	10/29/12-01/31/13
Donna Lichtenwalter	100	Credential Audit	Personnel	12/28/12-06/30/13
Gail Lofdahl	35	Assistant w/Behavior Issues	Lakeview	11/13/12-12/21/12
Primitivo Padilla	40	Custodial Training	Operations	12/12/12-06/30/12
Blanca Pasillas	11	Spec. Ed. Training	Mabel Paine	09/24/12-10/15/12
Carlos Pasillas	100	Bil. Inst. Aide	Ed. Svs.	10/22/12-01/14/13
Margot Perez	20	EL Prog. Support	Valadez	10/22/12-06/13/13
Joyce Rich	30	AED/CPR Support	Health Svs.	11/01/12-06/30/13
Alan Rosas	40	Custodial Training	Operations	12/12/12-06/30/13
Darin Rucker	15	Spec. Ed. Training	Mabel Paine	09/24/12-10/15/12
Daniel Sandoval	40	Custodial Training	Operations	12/12/12-06/30/13
Patty Seo	15	Translator	Ed. Svs.	11/01/12-06/30/13
Robert Simmons	15	Assistant w/Behavior Issues	El Dorado	11/13/12-12/21/12
Janice Taylor	40	Braille Transcriber	YLMS	11/01/12-06/30/13
Steven Tovar	40	Custodial Training	Operations	12/12/12-06/30/13
John Truong	20	Student Medical Procedure	Tynes	09/07/12-12/21/12
Edward Waldo	300	AVID Tutor	Valencia	10/10/12-06/13/13
Lilly Weissenbach	20	Translator	Valadez	11/13/12-01/25/13

Noon Supervision, 2012-2013 SY

<u>Employee</u>	<u>Site</u>
Tamra Converse	Lakeview
Valerie Dyer	Woodsboro
Hannah Gennaway	Van Buren
Guadalupe Hurtado	Melrose
Patricia Ortiz	Linda Vista
Jennifer Portillo	Brookhaven
Timothy Rodgers	Lakeview
Christina Swinney	Rose Drive
Christelle Sayasith	Lakeview

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Victoria Acosta	Spec. Ed. Aide I/II	Various	11/07/12-06/30/13
Fatmir Ago	Bus Driver	Transportation	12/11/12-06/30/13
Leopoldo Aguilar	Custodian	Operations	09/16/12-06/30/13
Allessandra Alfaro	Spec. Ed. Aide II	Various	11/26/12-06/14/13
Terie Bailey	Secretary/Clerk	Maintenance	12/01/12-06/30/13
Margaret Bodeau	Spec. Ed. Aide I/II	Various	09/19/12-06/30/13
Selina Brittan	Spec. Ed. Aide I/II	Various	10/12/12-06/30/13
William Campbell	Mechanic	Transportation	12/11/12-06/30/13
Patricia Cardenas	Spec. Ed. Aide I/II	Various	11/12/12-06/14/13
Rehana Chaudry	Child Care Tch I	Various	09/24/12-06/30/13
Brandee Cook	Spec. Ed. Aide I/II	Various	09/25/12-06/30/13
Elijah Cooper	Spec. Ed. Aide I/II/III	Various	10/05/12-06/30/13

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Pasqual Corona	Custodian	Operations	12/12/12-06/30/13
Pasqual Corona	Fac. Maintenance	Maintenance	12/12/12-06/30/13
Linda Cotta	Spec. Ed. Aide I/II	Various	10/23/12-06/30/13
David Cummings	Spec. Ed. Aide I/II	Various	10/30/12-06/30/13
Kristy Evans	Att. Clerk II	Tuffree	11/08/12-06/30/13
Joan France	Bus Driver	Transportation	12/11/12-06/30/13
Dorina Fregoso	Inst. Aide	Rose Drive	11/05/12-06/14/13
Melinda Giaimo	Clerk I	Tuffree	11/13/12-06/30/13
Amber Gribben	Comp. Inst. Spec.	Linda Vista	11/07/12-11/08/12
Dana Griffiths	Instructional Aide	Fairmont	10/22/12-06/13/13
Margaret Harris	Spec. Ed. Aide I/II	Various	12/12/12-06/30/13
Jose Hernandez	Spec. Ed. Aide I/II	Various	11/07/12-06/30/13
Mirna Hull	Spec. Ed. Aide I/II	Various	10/11/12-06/30/13
Rufida Leppert	Spec. Ed. Aide I/II	Various	09/21/12-06/30/13
Donna Lichtenwalter	District Receptionist	Personnel	12/28/12-06/30/13
Crystal Lopez	Food Svs. Worker	Food Svs.	10/29/12-06/30/13
Crystal Lopez	District Receptionist	Personnel	11/13/12-06/30/13
Jennifer Lozano	Spec. Ed. Aide I/II	Various	10/26/12-06/30/13
Laura Martin	Spec. Ed. Aide I/II	Various	10/05/12-06/30/13
Laura Martin	Comp. Inst. Spec.	Van Buren	11/05/12-06/14/13
Jessica Maas	Spec. Ed. Aide I/II/III	Various	11/26/12-06/14/13
Melissa Jean Metz	Spec. Ed. Aide I/II	Various	09/28/12-06/30/13
Christopher Miller	Spec. Ed. Aide I/II	Various	10/30/12-06/30/13
Marlissa Montag	Clerk I/II, Att Clk, Health Clk Finance Clk, Secty I, Sr. Secty	YLHS	11/01/12-06/13/13
Ana Moran Rodriguez	Health Clerk	Health Svs.	10/30/12-06/30/13
Rosalba Navarrete Montes	Bus Driver	Transportation	12/11/12-06/30/13
Brittany Norton	Spec. Ed. Aide I/II	Various	11/07/12-06/30/13
Madhuri Padalkar	Instructional Aide	Fairmont	10/22/12-06/13/13
Primitivo Padilla	Custodian	Operations	12/12/12-06/30/13
Primitivo Padilla	Fac. Maintenance	Maintenance	12/12/12-06/30/13
Jazmin Paez	Spec. Ed. Aide I/II	Various	10/23/12-06/30/13
Erika Parrilla	Spec. Ed. Aide I/II	Various	11/07/12-06/30/13
Erika Parrilla	Lib/Media Tech.	Linda Vista	11/13/12-06/30/13
Laura Penner	Spec. Ed. Aide I/II	Various	11/08/12-06/14/13
Susan Puch	Spec. Ed. Aide I/II	Various	09/24/12-06/30/13
Raelyn Ramirez	Child Care Tch I	Various	10/26/12-06/30/13
Patricia Raze	Spec. Ed. Aide I/II	Variuos	11/07/12-06/30/13
Brenda Rennwald	Comp. Inst. Spec.	Sierra Vista	10/22/12-06/06/13
Rocio Reyes	Bil. Health Clerk	Melrose	11/02/12-01/31/13
Rocio Reyes	Bil. Comm. Liaison	Melrose	11/02/12-06/15/13
Breanne Roberts	Lib. Media Tech.	Linda Vista	11/13/12-06/30/13
Alan Rosas	Custodian	Operations	12/12/12-06/30/13
Alan Rosas	Groundskeeper	Grounds	12/12/12-06/30/13
Kendal Russell	Child Care Tch. I	Various	11/02/12-06/30/13
Kristen Ryder	Spec. Ed. Aide I/II	El Dorado	10/29/12-06/14/13
Daniel Sandoval	Custodian	Operations	12/12/12-06/30/13
Erin Schriever	School Secretary I	Van Buren	10/16/12-11/15/12
Michele Sempell	School Secretary II	Valadez	10/31/12-11/30/12
Nancy Slagle-Cessna	Clerk I/II, Att Clk, Health Clk Finance Clk, Secty I, Sr. Secty	YLHS	10/05/12-06/13/13
Nancy Slagle-Cessna	Spec. Ed. Aide I/II	Various	09/04/12-06/14/13
Christina Slovenec	Child Care Tch I	Various	11/03/12-06/30/13

<u>Substitutes</u>	<u>Position</u>	<u>Site</u>	<u>Effective (Cont'd)</u>
Sarah Sparks	Spec. Ed. Aide I/II	Vairous	11/05/12-06/30/13
Randy Spink	Bus Driver	Transportation	12/11/12-06/30/13
Steven St. Aubin	Fac. Maintenance	Maintenance	12/12/12-06/30/13
Janice Taylor	Clerk I/II, Att Clk, Health Clk Finance Clk, Secty I, Sr. Secty	YLHS	10/05/12-06/13/13
David Togashi	Fac. Maintenance	Maintenance	12/12/12-06/30/13
Steven Tovar	Custodian	Operations	12/12/12-06/30/13
Steven Tovar	Fac. Maintenance	Maintenance	12/12/12-06/30/13
Marcy True	Instructional Aide	Fairmont	10/22/12-06/13/13
Shirley Van Dyke	Comp. Inst. Spec.	Travis Ranch	10/29/12-11/09/12
Elizabeth Vander Kooy	Spec. Ed. Aide I/II/III	Various	10/05/12-06/30/13
Pat Vanderheide	Spec. Ed. Aide I/II	Various	09/07/12-06/30/13
Dominic Villegas	Child Care Tch I	Various	11/13/12-06/30/12
Alma Y. Wheat	Bil. Clerk I	Ruby Drive	11/05/12-06/13/13
Lilly Weissenback	Att Clk, Clerk, Secretary	Valadez	10/01/12-06/13/13
Stephanie Yamashita	Library Clerk	Travis Ranch	10/17/12-06/13/13
Susan Yoshinaga	Lib/Media Clerk	YLHS	11/01/12-06/13/13
Valerie Youngberg	Lib/Media Tech.	Linda Vista	10/24/12-06/30/13

#### District Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Mike Arias	Women's Basketball	Valencia	\$2741.00	11/12/12-02/08/13
Katie Avila	Women's Basketball	Valencia	\$2741.00	11/12/12-02/08/13
Steve Bowers	CIF Football	YLHS	\$124.00	11/03/12-11/09/12
Mathew Brown	CIF Football	YLHS	\$247.00	11/03/12-11/09/12
Rich Burrell	CIF Football	YLHS	\$247.00	11/03/12-11/09/12
Paul Carnegie	CIF Football	El Dorado	\$247.00	11/03/12-11/09/12
Anthony Colacion	CIF Football	Esperanza	\$247.00	11/03/12-11/09/12
David Cummings	CIF Men's X-Country	Esperanza	\$208.00	11/03/12-11/09/12
Jacqueline Davisson	CIF Women's Volleyball	YLHS	\$208.00	11/01/12-11/13/12
Steve DiTolla	CIF Football	YLHS	\$247.00	11/02/12-11/09/12
Shardad Djanhangiry	CIF Men's Water Polo	YLHS	\$498.00	11/03/12-11/10/12
Garrett Dressel	CIF Football	El Dorado	\$247.00	11/03/12-11/09/12
Marty Dunn	CIF Football	El Dorado	\$247.00	11/03/12-11/09/12
Rob Fisher	Men's Soccer	El Dorado	\$2284.00	11/19/12-02/08/13
Scott Galvan	CIF Football	YLHS	\$247.00	11/03/12-11/09/12
Brittnie Gardner	Colorguard	B-Yorba	\$750.00	09/01/12-06/30/13
Conan Hawkins	Head Men's Soccer	Esperanza	\$3198.00	11/19/12-02/23/13
Vodak Hawkins	CIF Football	Esperanza	\$247.00	11/03/12-11/09/12
Vodak Hawkins	Men's Soccer	Esperanza	\$2284.00	11/19/12-02/23/13
Anthony Irwin	Head Women's Basketball	Esperanza	\$3198.00	11/19/12-02/08/13
Brendon James	Band	Travis Ranch	\$500.00	10/01/12-06/30/13
Ron Kasser	CIF Women's Volleyball	El Dorado	\$416.00	11/03/12-11/20/12
Steve Kassner	CIF Football	YLHS	\$124.00	11/03/12-11/09/12
Casey Keisling	Wrestling	Esperanza	\$2512.00	11/19/12-02/23/13
John King	Women's Soccer	Esperanza	\$3198.00	11/19/12-02/08/13
Frank Lopez	Head Women's Basketball	Valencia	\$3198.00	11/12/12-02/08/13
Bryan Lubeley	Band	Travis	\$500.00	10/01/12-06/30/13
Aimee Mauzey	Vocal Music	Travis	\$5000.00	09/01/12-06/30/13
Christy Medlin	Head Women's Soccer	El Dorado	\$3198.00	11/19/12-02/08/13
Jay Mericle	Women's Water Polo	Esperanza	\$2534.00	11/19/12-02/08/13

District Funded Co-Curricular Assignments (Cont'd)

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Ray Mitchison	CIF Football	YLHS	\$247.00	11/03/12-11/09/12
Michelle Munoz	Women's Water Polo	Valencia	\$2284.00	11/12/12-02/08/13
Alejandra Nunez	Women's Soccer	Valencia	\$2284.00	11/12/12-02/08/13
Manuel Nunez	Men's Soccer	Valencia	\$1500.00	11/12/12-02/08/13
Danny Ortega	Men's Basketball	El Dorado	\$2741.00	11/19/12-02/08/13
Ashley Patterson	Colorguard	Travis	\$6500.00	09/01/12-06/30/13
David Quintero	Wrestling	Valencia	\$2762.00	11/12/12-02/08/13
Angel Ramirez	CIF Football	El Dorado	\$247.00	11/03/12-11/09/12
William Ray	CIF Football	YLHS	\$247.00	11/03/12-11/09/12
Melissa Ryan	Women's Basketball	Esperanza	\$2284.00	11/19/12-02/08/13
Kyle Selvig	Men's Basketball	Valencia	\$2741.00	11/12/12-02/08/13
Adam Smith	CIF Men's Water Polo	YLHS	\$416.00	11/03/12-11/10/17
Tommy Storing	CIF Football	Esperanza	\$247.00	11/03/12-11/09/12
Craig Tefertiller	CIF Women's Volleyball	El Dorado	\$540.00	11/03/12-11/20/12
Mike Wimpey	CIF Football	El Dorado	\$247.00	11/03/12-11/09/12
Alicia Young	CIF X-Country	El Dorado	\$416.00	11/03/12-11/17/12
Jordan Zipkin	Head Wrestling	Esperanza	\$3198.00	11/19/12-02/23/13

ASB/Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
James Anderson	Men's Volleyball	Esperanza	\$1600.00	08/24/12-11/02/12
Derek Baldwin	Men's Basketball	El Dorado	\$2500.00	11/19/12-02/08/13
Matt Cardenas	CIF Football	El Dorado	\$247.00	11/03/12-11/09/12
Joey Cascio	Men's Soccer	Esperanza	\$2284.00	11/09/12-02/23/13
Greg Cicero	CIF Football	Esperanza	\$247.00	11/03/12-11/09/12
Riley Conaway	Men's Basketball	El Dorado	\$2500.00	11/19/12-02/08/13
Luis Cruz	Men's Basketball	Valencia	\$1636.00	11/12/12-02/08/13
Maritza Cruz	Women's Basketball	YLHS	\$3000.00	08/27/12-11/02/12
Tina Cusiter	Event Supervision	B-Yorba	\$375.00	09/04/12-06/14/13
Ben Di Buono	Head LaCrosse	Esperanza	\$1599.00	08/24/12-11/02/12
Galen Diaz	Women's Water Polo	Esperanza	\$2534.00	11/19/12-02/08/13
Brian Eisenberg	Head Women's La Crosse	Esperanza	\$3198.00	08/24/12-02/23/13
Bryan Escalante	Women's Soccer	Valencia	\$1000.00	11/12/12-02/08/13
Jesse Escalante	Men's Soccer	Valencia	\$1500.00	11/12/12-02/08/13
Britany Esquivel	Women's Basketball	El Dorado	\$500.00	11/19/12-02/08/13
Rob Fisher	Men's Soccer	El Dorado	\$1142.00	09/10/12-11/01/12
Kelsi Flockhart	Women's Basketball	El Dorado	\$700.00	11/19/12-02/08/13
Kylee Flockhart	Women's Basketball	El Dorado	\$2200.00	11/19/12-02/08/13
Aaron Frieson	Women's Soccer	El Dorado	\$2284.00	11/19/12-02/08/13
Kristen Frindible	Soccer	Esperanza	\$2284.00	11/19/12-02/08/13
Anthony Garcia	Men's Basketball	El Dorado	\$1500.00	11/19/12-02/08/13
Irene Green	Women's Basketball	YLHS	\$2700.00	08/27/12-11/02/12
Ismael Gutierrez	Event Supervision	B-Yorba	\$375.00	09/04/12-06/14/13
Deron Hanson	Head La Crosse	Esperanza	\$3198.00	08/24/12-02/23/13
Conan Hawkins	Head Men's Soccer	Esperanza	\$3198.00	08/24/12-11/02/12
Doug Hemmerling	Men's Basketball	Esperanza	\$2741.00	11/19/12-02/23/13
Hugo Hernandez	Men's Basketball	Valencia	\$1636.00	11/12/12-02/08/13
Kevin Horn	CIF Football	El Dorado	\$247.00	11/03/12-11/09/12
Anthony Irwin	Head Women's Basketball	Esperanza	\$3198.00	08/24/12-11/02/12
Jesse Jackson	Summer Men's Basketball	Valencia	\$1000.00	06/16/12-08/31/12
Jesse Jackson	Men's Basketball	Valencia	\$1636.00	11/12/12-02/08/13
Jason Jacquot	Men's Soccer	Esperanza	\$2284.00	11/19/12-02/23/12

ASB/Booster Funded Co-Curricular Assignments (Cont'd)

<u>Stipends</u>	<u>Assignment</u>	<u>Site</u>	<u>NTE Amount</u>	<u>Effective</u>
Casey Keisling	Wrestling	Esperanza	\$2284.00	08/24/12-11/02/12
John King	Head Women's Soccer	Esperanza	\$3000.00	08/24/12-11/02/12
Ryan Koh	CIF Football	Esperanza	\$247.00	11/03/12-11/09/12
Austin Lane	Men's Soccer	El Dorado	\$2284.00	11/19/12-02/08/13
Jennifer Marchisotto	Water Polo	YLHS	\$1800.00	08/27/12-11/02/12
Jack McDonald	CIF Football	Esperanza	\$247.00	11/03/12-11/09/12
Steve McManus	Head Men's Soccer	El Dorado	\$1599.00	09/10/12-11/01/12
Roozbeh Moridzadeh	Men's Basketball	Esperanza	\$2741.00	11/19/12-02/23/13
Shane Morines	La Crosse	Esperanza	\$2284.00	08/24/12-02/23/13
Brigitte Othmer	La Crosse	Esperanza	\$2284.00	08/24/12-02/23/13
Jim Petrossi	Women's Soccer	Esperanza	\$2284.00	11/19/12-02/08/13
Gary Ramirez	Men's Volleyball	El Dorado	\$1200.00	02/24/12-05/04/13
Kendall Reekstin	Women's Soccer	Valencia	\$1500.00	11/12/12-03/08/13
Arturo Reyes	Men's Basketball	Valencia	\$1636.00	11/12/12-02/08/13
Jennifer Rincon	Women's Soccer	El Dorado	\$2284.00	11/19/12-02/08/13
Mike Rocha	CIF Football	Esperanza	\$247.00	11/03/12-11/09/12
Marisa Solarte	Women's Water Polo	Esperanza	\$2284.00	11/19/12-02/08/13
Eric Vasser	Women's Soccer	Esperanza	\$2284.00	11/19/12-02/08/13
Pat Young	Head Women's Tennis	Esperanza	\$2969.00	11/19/12-05/03/13
Pat Young	Head Men's Tennis	Esperanza	\$2969.00	08/24/12-02/23/13
Jordan Zipkin	Head Wrestling	Esperanza	\$3198.00	08/24/12-11/02/12

Child Care Program; Child Care Teacher I; All Sites, Short Term: NTE 250 Hrs., Substitute, NTE 8 Hrs., All Sites, 07/01/12-06/30/13

Rehana Chaudry  
Joan France  
Monica Piszyk  
Raelyn Ramirez  
Kendal Russell  
Christina Slovenec  
Dominic Villegas

Student Aide, Technology

Hector Araujo  
Megha Bhatia  
Israel Cervantes  
Julia Chow  
Ivan Cisneros  
Monica Duong  
Jason Le  
Jonathan Zazueta

**CERTIFICATED PERSONNEL REPORT**

Retirement

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Effective</u>
Michael Curran	Teacher	Esperanza	06/15/13
Michael Hass	School Psychologist	Spec. Ed.	1/07/13

Employ

<u>Teacher</u>	<u>Subject</u>	<u>Site</u>	<u>Status</u>	<u>Effective</u>
Pamela Hauber	School Nurse	Health Services	Temp	11/13/12
Gail L'Ecuyer	Speech/Lang. Path.	Spec. Ed.	Temp	11/05/12

Leaves of Absence

<u>Employee</u>	<u>Position</u>	<u>Site</u>	<u>Reason</u>	<u>Effective</u>
April Chaney	Teacher	Rio Vista	PDL/FMLA/CFRA	12/22/12-02/01/13
Audra Ross	Teacher	El Dorado	PDL/FMLA	12/17/12-02/25/13

Change of Status

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Jeff Christiansen	100% Teacher	Add 1/7 Contract	2012-2013 SY
Donna Frelly	60% Resource Spec.	70%	11/13/12-06/30/13
Sally Weirich	50% Counselor	100%	11/26/12-06/30/13

Extra Duty Assignments

<u>Employee</u>	<u>Site</u>	<u>Extra Duty</u>	<u>Hrly. Rate</u>	<u>Hours</u>	<u>Effective</u>
Loree Begin	Ed. Svs.	SLI Coordinator	\$25	26	09/01/12-06/15/13
Jaymie Bye	Spec. Ed.	Sub Psych.	\$175	10/Day	09/24/12-11/12/12
Kimberly Carlos	Tuffree	SI Coordinator	\$25	40	08/29/12-06/30/13
Kathy Chakan	Ed. Svs.	Interv. Coach	\$57	150	11/01/12-06/30/13
Kellie Erskine	Kraemer	SI Coordinator	\$25	40	09/04/12-06/14/13
Rachel Friedrichs	Woodsboro	RTI Interv.	\$27	112	10/04/12-12/03/12
David Green	Exec. Svs.	TOSA Spec. Proj.	\$25	160	07/01/12-06/30/13
Philip Inzerillo	El Dorado	Saturday School	\$27	40	09/19/12-06/08/13
Julie Pak	Ruby Drive	SLI Coordinator	\$25	20	10/18/12-06/13/13
Jaclyn Riggs	Glenknoll	Classroom Set-Up	\$25	13	09/14/12-09/15/12
Jaclyn Riggs	Glenknoll	Curr Dev/Stu. Inst.	\$27	7	09/17/12-09/17/12
Nicole Saltzman	Travis Ranch	Math Training	\$25	10	11/01/12-06/30/13
Grace Stanton	Valencia	Saturday School	\$27	30	12/11/12-06/13/13
Kelly Taylor	Valencia	Attend PLC	\$25	45	12/11/12-06/30/13
Cyndi Watson	Ed. Svs.	PAR Consult. Tchr.	\$25	100	11/01/12-06/30/13
Lisa White	Valadez	SLIP Coordinator	\$25	60	10/01/12-06/13/13

Educational Svs., ELD Intervention, \$27/Hr., 11/01/12-05/31/13

<u>Employee</u>	<u>NTE Hours</u>	<u>Site</u>
Gayle Helman	30	Ruby Drive
Vicki Osborn	239	Ed. Svs.
Kristin Tesoro	252	Ruby Drive

Educational Services, GATE Advisory Committee, \$25/Hr., NTE 5 Hrs., 07/01/12-06/30/13

Cameron Castaneda  
 David Chung  
 Terry Mulcahy

Educational Services, GATE Advisory Committee, \$25/Hr., NTE 5 Hrs., 07/01/12-06/30/13 (Cont'd)

Krisa Muller  
 Heather Waugh  
 Michael Young

Educational Services, GATE Coordinator Meetings, \$25/Hr., NTE 10 Hrs., 07/01/12-06/30/13

Karen Aleksic  
 Carin Benner  
 Suzanne Bilhartz  
 Francine Bless  
 Jodi Bonk  
 Joel Bradford  
 Lisa Bradley  
 Jennifer Bremer  
 Rosanna Brichta  
 Katherine Burrows  
 Tracy Chung  
 Melissa Gifford  
 Terri Hanna  
 Mike Hedderig  
 Darlene Jagger  
 Barbara Kohler  
 Heather Marasco  
 Jenny McLane-Raya  
 Nancy Mullen  
 Krisa Muller  
 Debbie Myers  
 Andrew Putnam  
 Karen Ricotta  
 Melissa Samson  
 Pat Shea  
 Phil Seitz  
 Pat Souto  
 Lauren Thurston  
 Barbara Wilson  
 Susan Zack

Educational Services, GATE Staff Development Presenter. \$27/Hr., NTE 20 Hrs., 07/01/12-06/30/13

David Chung  
 Tracy Chung

Educational Services, SLI School Site Plan, \$25/Hr., 07/01/12-06/30/13

<u>Employee</u>	<u>NTE Hours</u>
Shari Anderson	10
Angelina Atmadja	40
Loree Begin	26
Tanya Borg	12
Laura Crays	10
Nadine Elwood	40
Jeffrey Hazard	2
Roseann Kosulandich	40
Joy Millam	4
Brendan Newberry	10
Katheryn Oberle	4

Educational Services, SLI School Site Plan, \$25/Hr., 07/01/12-06/30/13 (Cont'd)

<u>Employee</u>	<u>NTE Hours</u>
Jane Roh	6
Susan Rotkosky	40
Teresa Shermer	6
Stephanie Shirey	4
Stacey Shube	40
Dan Sobschack	40
Julie Walker	12

Educational Services, Tutoring, \$27/Hr., 11/26/12-03/28/13

<u>Employee</u>	<u>NTE Hours</u>
Lisa McDonald	30
Eric Richardson	15
Erik Rouanzoin	15

Valencia, Plato Program, \$27/Hr., 12/11/12-06/30/13

<u>Employee</u>	<u>NTE Hours</u>
Jason Gray	156
Curtis Pike	75

Stipends

<u>Employee</u>	<u>Site</u>	<u>Duty</u>	<u>NTE Amount</u>	<u>Effec. Dates</u>
Suzanne Borgese	Travis Ranch	Lead Tchr, 31 Sections	\$1600.00	2012-2013 SY
Gail L'Ecuyer	Spec. Ed.	Speech/Lang. Stipend	\$5000.00	11/05/12-06/30/13
Craig Wilkerson	Travis Ranch	Tech. Rep.	\$800.00	09/04/12-06/13/13

Educational Services, BTSA Consultant Teacher, 2012-2013 SY

<u>Employee</u>	<u>Stipend</u>
Suzanne Borgese	\$2550.00
Linda Carl	\$4000.00
Sharon Farrell	\$2550.00
Tonya Gordillo	\$4000.00
Janmarie Halliday	\$3400.00
Susan Sawyer	\$3400.00
Gail Spear	\$3400.00
Wendy Takahashi	\$2550.00

Glenknoll, Outdoor Science Education, NTE \$342.75, 01/08/13-01/11/13

Toni Munoz  
Debbie Myers

Travis Ranch, Anti-Bullying/Discipline Committee, NTE \$267.00, 11/01/12-06/13/13

Vanessa Amorin  
Marita Buckley  
Katie DeGraffenreid  
Cynde Riley  
Brian Shay  
Dinah Vigil

Travis Ranch, Horizontal Leads, 11/01/12-06/13/13

<u>Employee</u>	<u>Stipend</u>
Gina Beelner	\$267.00
Renay Hamlin	\$533.00



Travis Ranch, Horizontal Leads, 11/01/12-06/13/13 (Cont'd)

<u>Employee</u>	<u>Stipend</u>
Laura Moody	\$533.00
Mary Volland-Chapluk	\$267.00

Van Buren, Outdoor Science Education, NTE \$342.75, 11/13/12-11/16/12

Jennifer O'Rourke  
 Kristine Paradis  
 Rebecca Vale

District Funded Co-Curricular Assignments

<u>Employee</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
Jon Aed	YLHS	CIF Football	\$247.00	11/03/12-11/09/12
Jeff Bailey	YLHS	CIF Football	\$343.00	11/03/12-11/09/12
Greg Beckman	El Dorado	CIF Head Cross Country	\$498.00	11/03/12-11/17/12
Jaclyn Chavez	YLHS	CIF Women's Volleyball	\$540.00	11/01/12-11/13/12
John Cyrus	El Dorado	CIF Women's Tennis	\$1350.00	10/27/12-11/28/12
Carol Duralde	YLHS	Choral	\$3448.00	08/29/12-06/14/13
Bincins Garcia	YLHS	CIF Band	\$204.00	11/02/12-11/09/12
Jesse Gomez	YLHS	CIF Football	\$247.00	11/03/12-11/09/12
David Green	Esperanza	CIF Men's X-Country	\$249.00	11/03/12-11/09/12
Mark Hill	Esperanza	Head Men's Basketball	\$3198.00	11/19/12-02/08/13
Mark Hill	Esperanza	Basketball Longevity	\$250.00	11/19/12-02/08/13
Greg Kemp	Esperanza	CIF Football	\$343.00	11/03/12-11/09/12
Richard King	Valencia	Marching Band	\$200.00	09/04/12-11/09/12
Kenneth Lee	Kraemer	Band	\$300.00	10/01/12-12/01/12
Larry Lenard	Kraemer	Band	\$300.00	10/01/12-12/01/12
Mark Lovein	Esperanza	CIF Women's Volleyball	\$208.00	11/03/12-11/06/12
Craig Matthews	Esperanza	Men's Basketball	\$2991.00	11/19/12-02/08/13
Gary Meek	Esperanza	CIF Football	\$247.00	11/03/12-11/09/12
Jeoff Meek	Esperanza	CIF Football	\$247.00	11/03/12-11/09/12
Gabriel Osso	YLHS	CIF Football	\$247.00	11/03/12-11/09/12
Isaac Owens	Esperanza	CIF Women's Volleyball	\$270.00	11/03/12-11/06/12
William Pendleton	Esperanza	CIF Football	\$247.00	11/03/12-11/09/12
Shawn Racobs	El Dorado	CIF Football	\$343.00	11/03/12-11/09/12
Dennis Riggs	YLHS	CIF Women's Golf	\$1245.00	10/20/12-11/14/12
Stacy Shube	YLHS	CIF Pepsters	\$84.00	11/02/12-11/09/12
Mathew Slevcove	Esperanza	Head Women's Waterpolo	\$2991.00	11/19/12-02/08/13
Brent Willis	Esperanza	Men's Basketball	\$2741.00	11/19/12-02/23/13
Christopher Wright	YLHS	CIF Football	\$247.00	11/03/12-11/09/12
Steven Wulff	El Dorado	CIF Football	\$247.00	11/03/12-11/09/12

ASB/Booster Funded Co-Curricular Assignments

<u>Stipends</u>	<u>Site</u>	<u>Co-Curricular Assignment</u>	<u>NTE Amount</u>	<u>Effective</u>
James Hay	YLHS	Event Supervision	\$1000.00	10/01/12-06/30/13
Mark Lovein	Esperanza	Volleyball	\$449.00	08/24/12-11/02/12

Substitute Teachers

Denise Breitenstein  
 Rachel Brown  
 Debra Burbre  
 Allison Davidson  
 Lani Edno  
 Jennifer Ehlen

Substitute Teachers (Cont'd)

Laura Evans

Rhonda Morgenstern

Tanya Musquez

Megan Sloan

Victoria Taylor

Noelle Toxqui

Jessica Wiley

Christine Williams

Tanya Winger

Charissa Wintz

Kristen Yoshioka

**EXTENDED FIELD TRIPS**

1. El Dorado High School Doc Buchanan Invitational Wrestling Tournament, December 20-22, 2012 in Clovis, California.
2. El Dorado High School California Coast Wrestling Tournament, December 26-28, 2012 in Santa Cruz, California.
3. El Dorado High School Mt. Carmel Holiday Basketball Tournament, December 26-29, 2012 in San Diego, California.
4. El Dorado High School Kern County Wrestling Championships, January 10-12, 2013 in Bakersfield, California.
5. Yorba Linda High School Kern County Wrestling Tournament, January 11-13, 2013 in Bakersfield, California.
6. Esperanza High School Women's Soccer Fitness Retreat, January 25-27, 2013 in Big Bear, California.
7. Kraemer Middle School California Association of Student Leaders (CASL) Middle School State Conference, April 10-13, 2013 in San Jose, California.

## **BOARD BYLAW**

Placentia-Yorba Linda Unified School District

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Bylaws of the Board

9230 - BB

### **COMPENSATION OF BOARD MEMBERS**

In accordance with provisions of Education Code, Section 35120, each board member shall be compensated in the amount of \$750.00 per month prorated for any meeting missed by a member. Any member who does not attend all meetings held in any month may receive, as compensation for his or her services, an amount not greater than \$750.00 divided by the number of meetings held and multiplied by the number of meetings actually attended. A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district, was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. Any board member who so desires may elect in writing to receive compensation at a rate less than the maximum allowable. Said election by a board member must specify the amount the member elects to receive in lieu of the statutory maximum, and is subject to rescission at any time by the board member.

To provide guidance and a clear understanding of the definition of a hardship absence, the following parameters are established:

1. Illness/injury of an immediate family member.
2. Death of a member of the immediate family.
3. Official court appearance.
4. Pregnancy/miscarriage/childbirth in immediate family.
5. Hardship or any other circumstance presented to and approved by the board.

The Board President shall exercise diligence in attempting to schedule any special meetings according to availability of all board members.

Any representative of the board, when performing services directed by the board, shall have his or her actual travel expenses paid by the district. Other expenses of board members for attendance at conventions and meetings of societies, associations and the like will be paid by the district when such attendance and payment of expenses has specifically been authorized by the board.

The district shall also provide board members with defense and damage payments for errors and omissions or for alleged wrongful acts or omissions arising within the scope of district duties to the extent permitted by the California Education Code and California Government Code.

Bylaw 9230 shall be reviewed annually at the organizational meeting of the board.



**Placentia-Yorba Linda Unified School District  
Board of Education  
1301 E. Orangethorpe Avenue  
Placentia, California 92870**

**SCHEDULE OF 2013 BOARD OF EDUCATION MEETINGS**

January 15, 2013

February 12, 2013

Seat Student Board Representative

March 12, 2013

March 26, 2013

April 16, 2013

May 7, 2013

May 21, 2013

June 4, 2013 (4:30 p.m.)

Monitoring Report

June 18, 2013

July 15, 2013 (Monday, 8:30 a.m.)

Superintendent's Evaluation (Closed Session Only)

July 16, 2013

August 20, 2013

September 10, 2013

Seat Student Board Representative

October 15, 2013

November 12, 2013

December 10, 2013

Organizational Meeting

Regular Board meetings begin at 7:00 p.m.; Closed Session at 6:00 p.m. (Closed Session times may vary depending on Closed Session agenda items.)

Adopted: December 11, 2012

**BOARD POLICY**

Placentia-Yorba Linda Unified School District

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Administration

2000 - BP

**ADMINISTRATION**

The governing Board recognizes that district administration performs essential roles and functions in support of student learning, including the provision of instructional support and services to schools as well as the responsible management of non-instructional operations. The Superintendent or designee may make decisions concerning district operations within the parameters of law and Board policy.

The Superintendent shall provide leadership in developing administrative regulations and organizational structures, decision-making processes, and staff action plans that allow the district to fulfill its vision and goals. The Board also expects the Superintendent to help shape the culture and environment of the district in a manner that focuses district operations on enhancing student achievement, encourages positive relationships within the community, and instills confidence in district schools.

The Board and Superintendent shall work together as a team in the exercise of district governance. The Board and Superintendent shall establish protocols that describe how the governance team will operate, including, but not limited to, agreements regarding Board meeting operations and communications between the Superintendent and the Board.

The Superintendent is the only district employee who is directly selected and evaluated by the Board. As a result, the Board has a responsibility to ensure that the Superintendent possesses the skills and attributes that best meet the needs of the district.

The Superintendent may delegate to other district staff any duties imposed upon him/her by the Board. This delegation shall not relieve the Superintendent of responsibility for actions taken by his/her designee.

Legal Reference

EDUCATION CODE:	35020	Duties of employees fixed by governing board
	35026	Employment of district superintendent by certain district
	35028	Qualifications for employment
	35029	Waiver of credential requirements
	35031	Term of employment
	35033	District superintendent for certain districts
	35034	District superintendent of certain districts
	35035	Powers and duties of superintendent
	35160	Authority of governing boards
	35160.1	Broad authority of school district
	35161	Powers and duties generally

Policy adopted: 12/11/12

**BOARD POLICY**

Placentia-Yorba Linda Unified School District

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Administration

2432 - BP

**SUPERINTENDENT'S CABINET**

The superintendent's cabinet shall consist of the superintendent of schools, assistant superintendent of educational services, assistant superintendent of business services, and the assistant superintendent of personnel services.

The cabinet may also include principals, assistant principals, and staff members as appointed by the superintendent.

Policy adopted: 2/19/68

Policy revised: 5/12/80

Policy revised: 12/11/12



**BOARD POLICY**Placentia-Yorba Linda Unified School District

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Administration

2434 - BP

**STUDENT INVOLVEMENT IN DECISION MAKING**

The Board of Education of the Placentia-Yorba Linda Unified School District recognizes that high school students are in a unique position to make positive contributions to the educational process. The board encourages this contribution and participation of high school students through direct student-board interaction by appointment of one non-voting student member to the board.

The student board member shall have the right and responsibility to attend each and all meetings of the Board of Education with the exception of closed sessions. The student selected to serve shall be enrolled in a high school of the district and shall be an elected or appointed Associated Student Body officer/member or a member of the school's student leadership team.

The student board member shall serve a one semester term commencing on the first board meeting in September for the first semester term and on the first board meeting in February for the second semester term. The student member shall be selected on a rotating basis in order that each high school shall have an opportunity for representation.

In addition, in order to increase student involvement in decision making, the board encourages student participation on advisory committees and task forces. Students serving in this capacity shall be appointed by the Superintendent or his designee.

Policy adopted: 12/13/76

Policy revised: 12/11/12

**BOARD POLICY**Placentia-Yorba Linda Unified School District

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Administration

2434 - BP

**STUDENT INVOLVEMENT IN DECISION MAKING**

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Policy adopted: 12/13/76

Policy revised: 12/11/12

# BYLAWS

## INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE BYLAWS

**Section 1. Committee Established.** The Placentia-Yorba Linda Unified School District (the "District") was successful at the election conducted on February 5, 2008 (the "Election"), in obtaining authorization from the District's voters to issue up to \$200,000,000 aggregate principal amount of the District's general obligation bonds (the "Measure A"). The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is now obligated to establish the Committee in order to satisfy the accountability requirements of Prop 39. The Board of Education of the Placentia-Yorba Linda Unified School District (the "Board") hereby establishes the Citizens' Bond Oversight Committee (the "Committee"). The duties and rights of the committee are set forth in these Bylaws. The Committee does not have independent legal capacity from the District.

**Section 2. Purposes.** The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure A and the expenditure of bond proceeds under Measure Y after June 30, 2008. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

**Section 3. Duties.** To carry out its stated purposes, the Committee shall perform the following duties and others as necessary to fulfill its duties and authorized activities:

3.1 **Inform the Public.** The Committee shall inform the public concerning the District's expenditure of bond proceeds.

3.2 **Review Expenditures.** The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in the Measure A and Measure Y; and (b) no bond proceeds were used for any teacher or administrative salaries or other school operating expenses.

3.3 **Annual Report.** The Committee shall present to the Board, in public session, an annual report which shall include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.

3.4 Duties of the Board and/or Superintendent. Either the Board or the Superintendent, as the Board's designee, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (i) Approval of construction contracts,
- (ii) Approval of construction change orders,
- (iii) Expenditure of construction funds,
- (iv) Handling of all legal matters,
- (v) Approval of construction plans and schedules,
- (vi) Approval of all deferred maintenance plans, and
- (vii) Approval of the sale of bonds.

3.5 Voter-Approved Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the District has not charged the Committee with responsibility for:

- (a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.
- (b) The establishment of priorities and order of construction for the bond projects, which shall be made by the Board in its sole discretion.
- (c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.
- (d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) by the Board in its sole discretion and shall report to the Committee on any cost saving techniques considered or adopted by the Board.
- (e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.
- (f) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.

**Section 4. Authorized Activities.**

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.

(b) Inspect school facilities and grounds to ensure that bond revenues are expended only for purposes of the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities.

(c) Review copies of deferred maintenance proposal or plans developed by the District.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures including, but not limited to, all of the following:

1. Mechanisms designed to reduce the cost of professional fees
2. Mechanisms designed to reduce the cost of site preparation
3. Recommendations regarding the joint use of core facilities
4. Mechanisms designed to reduce costs by incorporating efficiencies in school site design
5. Recommendations regarding the use of cost effective and efficient reusable facility plans

**Section 5. Membership.**

5.1 Number.

The Committee shall consist of a minimum of seven (7) members appointed by the Board of Education from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) member shall be the parent or guardian of a child enrolled in the District.
- One (1) member shall be both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the P.T.A. or a school site council.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- Two (2) members of the community at-large.

5.2 Qualification Standards.

(a) To be a qualified person, he or she must be at least 18 years of age.

(b) The committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest. By accepting appointment to the Committee, each member agrees to comply with Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section

1125) of Division 4 of Title 1 of the Government Code. Additionally, each member shall comply with the Committee Ethics Policy attached as "Attachment A" to these Bylaws.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing on the date of the first meeting of the Committee. No member may serve more than three (3) consecutive terms. At the Committee's first meeting, members will draw lots or otherwise select a minimum of two members to serve for an initial two (2) year term only.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) appropriate local groups will be solicited for applications; (b) the Superintendent or his or her designee will review the applications; and (c) the Superintendent or his or her designee will make recommendations to the Board.

5.6 Removal; Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. Vacancies shall be filled within 90 days from the initial date of each such vacancy.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District, (b) individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual.

## **Section 6. Meetings of the Committee.**

6.1 Regular Meetings. The Committee is required to meet at least once a year but may meet more often as the Committee shall determine.

6.2 Location. All meetings shall be held within the boundaries of the Placentia-Yorba Linda Unified School District.

6.3 Procedures. All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* A majority of the number of Committee members shall constitute a quorum for the transaction of any business of the Committee.

## **Section 7. District Support.**

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

- (a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;
- (b) provision of a meeting room, including any necessary audio/visual equipment;
- (c) preparation and copies of any documentary meeting materials, such as agendas and reports; and

(d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

7.3 No bond proceeds shall be used to provide District support to the Committee.

**Section 8. Officers.** The Superintendent shall appoint the initial Chair to serve for an initial two (2) year term. The Committee shall elect an initial Vice-Chair. Thereafter, the Committee shall elect a Chair and a Vice-Chair who shall act as chair only when the Chair is absent.

**Section 9. Termination.** The Committee shall automatically terminate and disband 180 days after all Measure A bond proceeds are spent.

**INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS SERVING THIRD TERM**

Judy Johnson  
Randy Kuroda  
Don Lussier  
Melina Michaels  
Jim Resha  
Mila Thomas